



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**SHRI CHHATRAPATI SHIKSHAN AND AROGYA  
PRASARAK MANDAL'S SHRI SANT GAJANAN  
MAHAVIDYALAYA, KHARDA**

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Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Shri Chhatrapati Shikshan and Arogya Prasarak Mandal's Shri Sant Gajanan Mahavidyalaya, Kharda has been established by Secretary, Dr. Maheshji Golekar, in 2002. The motto behind the establishment of this institute is to bring the boys and girls of Kharda and vicinity into the stream of higher education opportunities. Efforts are being made by our institute for the holistic development of the wards that belong to farmers, agricultural labourers, people from poor families in rural and drought-prone areas.

Our institute has signed a MoU with T.C. College Baramati under the UGC's 'PARAMARSH' scheme in March 2020 for the NAAC preparation.

### Vision

The vision of the college is to create a predilection for education among the students of the drought-prone region; to bring them into the mainstream of higher education; to make them aware of the importance of higher education by inculcating in them the importance of national values and to create the best citizens, who can serve humanity.

### Mission

- To empower students with relevant knowledge.
- To facilitate optimum use of human and infrastructural resources.
- To create a strong free-minded and capable youth with social bonding.
- Inclusive growth for socio-economic change.
- Bring about the educational and cultural development of the rural population.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- Full-time teaching and non-teaching staff.
- Satisfactory student strength.
- Recognized under UGC 2(f) and 12(B)
- ISO certification: **ISO 21001:2018**
- Optimum utilization of existing infrastructure and resources.
- Healthy coordination among staff.

- Institution is always committed to organizing social activities.
- Institute provides education to the students of the rural drought-prone area.

### **Institutional Weakness**

- Inadequate infrastructure.
- Single faculty (i.e. Faculty of Arts)
- Lack of funds and grants.
- Drop-out rate of students.
- Indifference of parents/students towards higher education.

### **Institutional Opportunity**

- Institution can go for NAAC accreditation.
- Institution has the opportunity to start new courses for instance B.Sc., B.Com. & B.C.A. etc.
- Institution can start post-graduate courses.
- To provide guidance to our students through competitive examinations.
- Institution has developing its infrastructure.
- Institution can raise awareness among neighbouring communities about the importance of higher education.

### **Institutional Challenge**

- To reduce the drop-out ratio.
- Problems in inculcating professional attitude among students only through Arts faculty.
- Problems in developing e-content study material due to the unavailability of ICT facilities.
- Nurturing research atmosphere on the campus.
- To increase the student Computer-ratio.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

The Institute has been functioning as per its Vision and Mission. Being affiliated to SPPU, Pune, it follows the syllabus prescribed by University, However, the institute plans the curriculum according to the prescribed syllabus to deliver. For the effective implementation of curriculum, the institute designs its Academic calendar, constitute Admission committee, Timetable, Annual Teaching Plan, Daily teaching dairy, Monthly Syllabus completion report, etc. Institute runs the student-centric co-curricular activities like Bridge, remedial & certificate, courses for the quality enhancement of students. The institute ensures effective curriculum delivery through well-planned mechanisms, such as academic calendar, schedule of work, timetable, formal/informal continuous evaluation & monitoring of the overall teaching-learning process. The teacher plays a constructive role in teaching-learning process. Quality enhancement is very important in this perspective. Teachers of our institute do participate in different syllabus restructuring workshops, curriculum designing programmes organized by the university and affiliated colleges, Such academic initiatives are helping to broaden the perspective of their respective subjects. With the help of orientation programmes and refresher courses, the staff expands their academic and research horizons ultimately benefitting students. For the evaluation of curricular aspects, the institute organizes internal examinations as well as follows the feedback system for the improvement of the teaching-learning process through its examination cell, feedbacks are collected from stakeholders such as Students, Teachers, Employer and Alumni on Infrastructure and teachers. In this respect, the institute follows the three-tier feedback system as it collects feedback, analyses it and takes necessary action and displays it on website.

### Teaching-learning and Evaluation

The institute has been following the enrolment system for students as per Reservation standards and regulations time to time decided by SPPU, Pune, GoM and UGC. As per these guidelines, the institute provides admission to students on the basis of first come first. All the information regarding to the Admission process, Reservation, Fee structure, programme information, curricular and co-curricular activities, facilities, Programme outcomes, etc. are mentioned on website of the Institute.

For the effective teaching-learning process, teacher prepares Annual Teaching plan, daily & monthly teaching report, syllabus completion report and uses of traditional as well as modern technique for the effective Teaching-learning process. The teacher delivers lecture of respective subject with the help of different teaching methods like lecture method, group discussion, question-answer method, demonstration, seminar, participative learning, practical of geography, dictation, etc. For the evaluation of learner's institute organized periodical tests, class tests, extra class offered for slow learners as well as assignment, project offered to advanced learners. Student-centric innovative and creative teaching methods are used for enhancing learning experiences of students. The institute makes use of the Mentor-Mentee scheme in order to solve students' issues related to their curricular and co-curricular activities and individual for that matter. For the effective teaching-learning process, all the teachers efficiently use BlackBoard, ICT tools, YouTube, What's App.

Out of sanctioned posts 75% post of teaching are filled while 100% sanctioned posts of non-teaching are filled as per rules and regulations of Savitribai Phule Pune University, Pune, govt. of Maharashtra and UGC. The average percentage of full-time teachers with Ph.D. during the last five years is 25.9%.

Continuous Internal Evaluation system is followed as part of CBCS & semester pattern of SPPU, Pune, since

2019-20. Mechanism to deal with examination related grievances is transparent, time-bound and efficient. The institution adheres to the academic calendar for the conduct of Continuous Internal Examination. Program outcomes, program specific outcomes and course outcomes for all the programs offered by the institution are stated and displayed on the College website. Self-appraisal forms are also submitted yearly by teachers for evaluation for academic performance.

### **Research, Innovations and Extension**

Institute has been always giving the motivation to research. Presently 9 faculties are recruited, out of the 2 teachers have been awarded Ph. D. degree, 3 teachers M. Phil and 5 teachers registered in Ph. D. in their respective subjects. Faculties publish their research papers (all faculty 37) in International, National, State and regional level seminars and conferences. Institute provides research facilities to teachers and students like N-list, computers with Internet accessibility, due to which these facilities, students can participate in AVISHKAR (01 student) (Innovation competition), Youth festival (9 students), etc. Academic and Research Coordinator has been appointed to promote research activities.

NSS unit, Student development Board and Extramural board of college plays a vital role in Extension activities Like; Gram Swachhta Abhiyan (3), Blood donation camp (5), Feticide awareness (01), Gender Equality (4), Women Empowerment (4), Plastic Eradication (1), Health and Yoga (4), Sant Gadage Baba Jyestha Nagarik Vyakhyanmala (4), Nirbhay Kanya Abhiyaan (4), tree plantation (5), relief fund collection for Kerala, Sangali - Satara flood crises. Institute has signed 7 MoU, Linkages For effective and inclusive functions as well as exchange ideas and resources of extinction activities.

### **Infrastructure and Learning Resources**

The institute works on the principle of optimum utilization of resources. The institute has been increasing resources for academic functioning, teaching-learning functioning, extension activities, sports and cultural activities, safety and security. Institute has total carpet area of 2.354 acres out of it 917.14 Sq. meter is build-up area and 1858 sq. meter playground. In the build-up area there are 6 class Rooms and 2 seminar halls with 4 ICT classrooms and LCD Screens, with well-furnished as well as better sound system facilities. Besides, the above-mentioned rooms the institute has a separate Principal's cabin, administrative office, well-established library, staffroom, etc. Computerized Administrative office and library with basic software accessed by internet along with 7 CCTVs are fixed in the campus.

For the effective activation of sports activities, there is an established sports committee. The institute has been providing indoor and outdoor facilities for sports, games. Cultural activities such as singing, dancing, annual gathering for the Students regularly conducted in the institute. The institute has its playground is used for playing and practicing various games such as athletic games, cricket, kabaddi, volleyball, badminton, ball-badminton, netball, korfbal, etc. The indoor facilities include yoga, chess, table tennis and carom.

A library is also a growing unit of the institute. It has basic infrastructure like; e-library manager software is a web-based (Cloud base) version 2019, OPAC Library service and N-List subscription, e-journals (6000) is also provided by the library. It has also textbooks, reference books, newspapers (07), different periodicals. Computers are available for students and teachers. The library has a total of 2,138 Books and 2 Manuscript, all faculty members registered to National Digital Library (NDL) besides its library provided online reading material through the institute's website like Journals (13), newspapers, gazetteers, dictionaries, e-Books

6,00,000 and other important educational links have been displayed on the website. Institute allots budget every year, for augmentation and maintenance of Infrastructure. The secretary of the institute has provided his own guest house to the institute without any rent.

### **Student Support and Progression**

Institute promotes students support and progression through the facilitating mechanisms like guidance cell, placement cell, grievance redressal cell and welfare measures to support students. Institute always ensures in giving maximum advantages to students. For the effective implementation of student support and progression, the institute has founded mechanism like SC/ST, OBC, minority student cell, Students Council formed by rules and instructions of Savitribai Phule Pune university, Pune, student grievance redressal cell, alumni association, career counselling cell, parent-teacher's association are working for the welfare of students. The institution supports actively to the economically weaker students to obtain scholarships, tuition fee from State Government to all eligible SC, ST, OBC, minority, physically challenged, economically weaker students. Student council has been founded for the promotion of curricular, co-curricular and extension activities as well for the cultural and sports activities. Institute has set up some cells regarding to student support and progression like placement cell, teacher parent association, Alumni association. Institute is promoting to curricular and co-curricular activities through the Annual Magazine, well paper publication etc. Career counselling cell is set up for guidance to students regarding to career and competitive examination. Students are given representation on various committees like student's council, grievance redressal committee, women grievance redressal committee, magazine committee, sports committee, cultural committee, anti-ragging committee, discipline committee etc. it indicates the active participation of students to promote quality education through infrastructure development, safety and security etc.

### **Governance, Leadership and Management**

For effective functioning, the institute has been playing a vital role. It follows the principle of decentralization and participative management. The principal is the mediator between management and teaching and non-teaching staff. Various committees like CDC, IQAC and Student Council have been constituted for the smooth functioning as well as effective implementation and improvement in policies and plans. Students are also members of the various committees. Students have easy access to teachers and to the Principal for redressing their day-to-day problems. A suggestion box is placed for obtaining opinions of the different stakeholders of the institution.

Institute promotes to development and welfare of teaching and non-teaching staff through relieving for workshop, training, orientation course, refresher, FDP. The institute offered various welfare schemes for teaching and non-teaching staff. Medical check-up and insurance for students. The institute has also maintained its account and regular audit by a chartered accountants. IQAC has been established in 2016. The institution regularly reviews its teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC.

### **Institutional Values and Best Practices**

The institution has made plans and strategies to promote gender equity through co-curricular and extracurricular activities on the campus. Institute is imparting co-education so that issues of girls' safety and security are

handled carefully. The institution organizes various gender equity promotion programmes (4). The institute has taken the initiative to be eco-friendly with the help of LED bulbs. Institute also adopted environment-friendly practices and takes necessary actions such as rain-water harvesting, and green practices like the use of bicycles, pedestrian-friendly roads on the campus. Institute has planted trees on the campus and in the periphery. The institution has given priority for facilitates to the differently-abled on the campus through an eco-friendly atmosphere. The institution arranged various activities to increase consciousness about national identities and fundamental duties and rights and promotion of universal values. The institution organized social programmes that helped the society to be healthier, helpful, spiritual and strong like; Blood donation, rallies to help flood-hit and affected people due to natural calamities. Lectures are arranged on the birth and death anniversaries of great national personalities. National festivals are celebrated. Programmes related to communal harmony; the value of tolerance is inculcated for the holistic development of the students.

Institute conducted two best practices regarding the basic need of the surroundings as well as the importance of the subject of best practices. One is **'Awareness about the architectural heritage and the preservation of local historical Monuments'** in the context of Kharda which is a historical village.

Another best practice is **'Arising Gender sensitization among the Students'** this Best practice has its importance in the context of India higher education because the subject of "Arising Gender sensitization among the Students" has been included in higher education. Gender sensitization is one of the major issues that the world is facing today. It is required to be addressed quite often.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHRI CHHATRAPATI SHIKSHAN AND AROGYA PRASARAK MANDAL'S SHRI SANT GAJANAN MAHAVIDYALAYA, KHARDA
Address	Shri Sant Gajanan Mahavidyalaya, Kharda, Tal. Jamkhed, Dist. Ahmednagar
City	Kharda
State	Maharashtra
Pin	413204
Website	<a href="http://www.ssgmkharda.in">www.ssgmkharda.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Jadhav Shivanand Tanajirao	02421-2421240105	9028270997	02421-2421240105	shivanandjadhav19@gmail.com
IQAC / CIQA coordinator	Khiste Onkar Balkrishna	02421-240105	9404025824	-	dr.khisteob@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No



### Establishment Details

Date of establishment of the college	07-07-2002
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**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Maharashtra	Savitribai Phule Pune University	<a href="#">View Document</a>

### Details of UGC recognition

Under Section	Date	View Document
2f of UGC	06-10-2017	<a href="#">View Document</a>
12B of UGC	30-07-2019	<a href="#">View Document</a>

### Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

### Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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### Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Shri Sant Gajanan Mahavidyalaya, Kharda, Tal. Jamkhed, Dist. Ahmednagar	Rural	2.354	917.14

## 2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Marathi English Hindi Economics Politics History Sociology Geography	36	HSC	Marathi	720	314

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				12			
Recruited	0	0	0	0	0	0	0	0	9	0	0	9
Yet to Recruit	0				0				3			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				3			
Recruited	0	0	0	0	0	0	0	0	1	2	0	3
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				8
Recruited	8	0	0	8
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	0	0	0	0	0	5	0	0	5

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2

<b>Details of Visting/Guest Faculties</b>				
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
		0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	219	0	0	0	219
	Female	95	0	0	0	95
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	37	29	39	47
	Female	23	21	26	18
	Others	0	0	0	0
ST	Male	1	1	2	3
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	155	120	157	192
	Female	74	65	66	60
	Others	0	0	0	0
General	Male	86	88	112	114
	Female	33	37	35	39
	Others	0	0	0	0
Others	Male	20	1	1	3
	Female	7	0	1	1
	Others	0	0	0	0
<b>Total</b>		<b>436</b>	<b>362</b>	<b>439</b>	<b>477</b>

## Extended Profile

### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
38	30	29	29	29
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	1	1

### 2 Students

#### 2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
436	362	439	477	424
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
360	360	360	360	360

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.3

### Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
75	64	89	90	53

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
10	10	9	10	11

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
12	13	13	13	14

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 7**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
11.29	11.69	14.14	11.96	22.57

**4.3**

**Number of Computers**

**Response: 5**

**4.4**

**Total number of computers in the campus for academic purpose**

**Response: 5**



## 4. Quality Indicator Framework(QIF)

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### Criterion 1 - Curricular Aspects

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#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

###### Response:

Institute has been making efforts for effective curriculum delivery through a well-planned and documented process. It is as follows:

**Prospectus** – The institute publishes its prospectus at the outset of the academic year providing information about the curriculum of course, co-curricular and extension activities as well as facilities and schemes.

**Academic Calendar** – At the beginning of every year institute prepares its academic calendar to negotiate its curricular, co-curricular and extension activities. Likewise, each faculty of the institution as well prepares a departmental academic calendar in tune with the academic calendar of the institution to conducts curriculum, co-curriculum and extra curriculum activities to be performed through the academic year.

**Annual Teaching Plan** –Being an affiliated institute, the institute implements to the syllabus prescribed by SPPU, Pune. For the effective teaching-learning process faculties prepare monthly teaching plans. Faculty uses tools ICT, tools for the effective delivery of syllabus.

Faculties follow Timetable which is allotted at the beginning of the academic year. For the effective implementation of the timetable, the principal observes the timetable and ensures the implementation of the same.

**Class Teaching process** – Faculty use various methods of teaching such as lecture method, Question answer method, group discussion and so on assisted with different teaching aids for the effective curriculum delivery.

**Feedback Form** – Institute adopts a feedback system for evaluation and improvement in curricular and co-curricular activities and facilities by its different stakeholders.

**Study Tour** – The institute organizes study tours for the students to give them experiential learning to enhance their practical knowledge. Especially Study tours have been organized by Dept. of Geography (2017-18,2018-19, 2019-20), History (2017-18, 2019-20, 2019-20), and Politics (2018-19) during the last five years.

**Students Research Projects** – Students participate in Research-based activities like AVISHKAR (Innovation competition) and research-orientated Wallpaper publication.

**Use of ICT** – Institute promotes to ICT based Teaching-Learning process for increasing effectiveness of teaching process. It includes PPT, LCD, Google Classroom, Blogs, etc. Teachers use Individual Laptop, Mobile, etc.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

#### Response:

The institute adheres to the academic calendar including for the conducts of continues internal evaluation (CIE) through the academic calendar. Academic calendar is one of the major asset to any HEI to negotiate its plan and implement to the proposed curricular, co-curricular, extension activities of the institute. It is the amalgamation of the University planed academic calendar and institutional academic calendar.

The institute makes an annual plan in collaboration with to subject and faculty of the college development committee, Principal and different committees which are framed with the consultation management committee. It is also an indicative principle of active participation and decentralization of management.

The institutional academic calendar concentrates on teaching-learning, co-curricular and extension activities along with the focus on sports and cultural activities. It helps ensure effective curriculum delivery and continuous evaluation of students. The teaching-learning process continues on the basis of an annual teaching plan, timetable, and curriculum. By the end of the month, the principal reviews the monthly syllabus completion report. Teachers conduct effective teaching-learning with the help of textbooks, reference books, practical plan and all things which are related to Curricular and co-curricular process.

At the outset of the academic year, the academic calendar is designed in such a way that it should schedule tests, tutorials, term-end, semester and final examination for maintaining continuous internal evaluation. Besides, the institute initiates teachers to use the Question-answer during class, group discussion, seminars, home assignment, etc.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.1.3 Teachers of the Institution participate in following activities related to curriculum

**development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response:** 100

**1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.**

**Response:** 1

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.2.2 Number of Add on /Certificate programs offered during the last five years**

**Response:** 13

**1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2019-20	2018-19	2017-18	2016-17	2015-16
7	5	1	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

**Response:** 16.31

#### 1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
174	126	30	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

**Response:**

**Crosscutting issues relevant to Professional Ethics:** Professional ethics are helpful to the future development of both teachers and students. Institute has been making efforts to integrate crosscutting issues relevant to professional ethics respective to students through student support and counseling. Teachers also practice professional ethics on the campus. This practice promotes improvement in student's behaviour. Non-teaching staff also follows professional ethics.

**Crosscutting issues relevant to Gender:** The institute runs B.A program, as per the syllabus prescribed by the university. The institute frames the curriculum accordingly. The issue of gender equality is included in the syllabus of the B.A. program of Linguistics and Social Sciences. Course supplementary programs are implemented in the institute accordingly. The language subject; English, Hindi and Marathi curriculum also includes in the subjects poetry, novel enhancing gender equality as well as Economics, Political

Science, History, Geography, Sociology and other subjects include Gender Equality, Women's Equality, Women's Rights, Gender development index prescribed in the syllabus. Regarding to the above-mentioned events institute has been organizing events like; Nirbhya Kanya Abhiyan (4), female foeticide awareness workshop (1), Girls' students counselling.

**Crosscutting issues relevant to Human Values:** Human values are one of the things that lead a positive direction to life. The institute makes efforts accordingly. The B.A Program is also related to human ethics such as national integrity, gender equality, regional equality, communal harmony, linguistic equality, religious equality, goodwill, Justice, freedom, etc. The institute has been taking initiative regarding the above human values. It is helpful to produce cultured citizens as well as erase inequality between poor-rich, rural-urban, colour discrimination, religious, regional discrimination. Social justice day, Social harmony day, Celebrating Constitution day, Oath for unity is celebrated in the institution.

**Crosscutting issues relevant to Environment and Sustainability:**

Institute makes efforts regarding Environmental and Sustainable issues through the syllabus of B.A. which is prescribed by Savitribai Phule Pune University, Pune. In this programme 'A Course in Environmental Awareness' this subject is allotted in order to create awareness among the students which is helpful to sustainability. Besides, in the syllabus of subjects of Economics and Geography, the major focus is on environmental issues like pollution, population, industrialization and their impact on environment and sustainability, degradation of forests, biodiversity, climate change etc. In this context, the institute makes efforts for environmental conservation as well as sustainability through Tree Plantation and Water conservation. Activities represent environment conservation and sustainability of the syllabus. Regarding these activities institute celebrates population day, Tree plantation, the institute uses power-saving electrical instruments, Uses Solar and LED as well as institute conducts tree Plantation.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years**

**Response:** 10.13

**1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
5	4	4	2	1

File Description	Document
Programme / Curriculum/ Syllabus of the courses	<a href="#">View Document</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View Document</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

<b>1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b>	
<b>Response:</b> 50.69	
<b>1.3.3.1 Number of students undertaking project work/field work / internships</b>	
<b>Response:</b> 221	
File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.4 Feedback System

<b>1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni</b>	
<b>Response:</b> A. All of the above	
File Description	Document
Any additional information (Upload)	<a href="#">View Document</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

<b>1.4.2 Feedback process of the Institution may be classified as follows: Options:</b>
---

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>



## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 27.5

##### 2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
212	171	190	205	212

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
720	720	720	720	720

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 78.33

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
290	236	291	320	273

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>



## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### **Response:**

The college is located in a rural, drought-prone area and students admitted to the college are the wards of farmers and those belonging to socio-economically backward classes. While the student is being admitted by the committee their preferences and choices are determined by observing their mental, social and economic status. According to their inclination, they are counselled to participate in sports, cultural events, NSS, competitive examination, etc. The subject teacher as well as mentor assigned keeps micro-observation of the admitted student at the beginning of the course. In the classroom, students are asked for feedback and evaluated by asking oral questions, opinions, examples, testimonials based on the syllabus. Asking questions in the class, responding to questions and answers, participating in various activities in the class, etc. are considered for evaluation. In addition to this, the students are evaluated in tests, tutorial exams, first/ second Sem exam,s or annual examinations and are divided into two groups namely Slow learner and Advance Learner.

#### **Slow learner students:**

Based on the teaching done by the teachers in class and the studies done by them, they are well preparing for the test, tutorial exam, first/ second semester and annual examination.

The subject teachers analyse the marks or results obtained by the students in the examination. Students who fail and/or get low marks are identified as slow learners in that subject and taking efforts to increase knowledge and raise the level of understanding by conducting remedial classes for slow learner students.

**Advance learner:** Since the admission of the students, the subject teachers supervise the students while teaching them in the class and participating in various co-curricular and extracurricular activities.

Subject teachers select advanced students in their subject based on the students answering the questions, participation in group discussion, participating in co-curricular activities asked by the teacher in class. Activities like setting up of student board of study, organizing seminars, making a poster or wallpaper, assigning projects, assigning a survey, organizing special lectures and guidance of subject experts, guidance through the competitive examination centres, participating in various subject group discussions, elocution competition, poem composition and reading, essay competition, participating in various inter-collegiate and university level competitions are carried out to promote the creativity of the students according to their quality.

Some of the students enrolling in the college have completed the 12th science, commerce and vocational courses. In order to introduce them to the basic curriculum in the BA program, each subject teacher conducts Bridge courses and brought them into the mainstream of program enrolled.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional Information	<a href="#">View Document</a>

<b>2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)</b>	
<b>Response:</b> 44:1	
File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

<b>2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences</b>	
<b>Response:</b>	
<p>The student is centre to the teaching-learning process. With this view, the institute works for students. Teachers make use of both traditional and modern methods for teaching techniques like lecture methods, question-answer methods, group discussion method, the student-centric method is deliberately practised on the campus as it accelerates students' potential for creative learning and response.</p> <p>Faculties of English, Hindi, and Marathi literature promote the innovation in respective subjects as it motivates to students through poetry, wallpaper, articles etc. and provides a platform to students.</p> <p>Dept. of Geography, History, and politics organize the Survey, Projects, and visit a historical and geographical place with the view to broaden students' perspective towards existing natural and man-made phenomena. In the subject of geography, the teacher uses the student-centric methods for learning process like; Map reading, Survey. To motivate sport spirit among students, the institute engages students in various games and sports and organizes different competitions.</p> <p>Institute has not only been taking efforts for curricular, co-curricular activities but also takes efforts for value education besides syllabus. Faculties also counselling students regarding their individual problems through the mechanism of mentor-mentee system functioning in the institution.</p>	
File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

<b>2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.</b>
--

**Response:**

In the age of information & technology, faculties make extensive use of modern technology in the teaching-learning process. Faculties have developed e-content skills own skills in using modern teaching aids and uses in class for effective teaching. Institute provides Computers, LCD, Projector with Wi-Fi and internet connectivity. Teachers are using PPT, Audio/ Video aids as well as the website, Moodle, Online software in Daily teaching for effective curriculum delivery. In order to increase quality education faculties use the N-List, National Digital Library, Shodhganga, E-Library, E-Journals, Digital Books, YouTube, NPTEL-SWAYAM, etc teachers also connected with students through Facebook, WhatsApp for teaching-learning process and guidance.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	<a href="#">View Document</a>

**2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )**

**Response:** 48:1

**2.3.3.1 Number of mentors**

Response: 9

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
Mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

**2.4 Teacher Profile and Quality**

**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years**

**Response:** 77

File Description	Document
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

**2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

**Response:** 25.9

**2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
3	3	2	2	3

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

**Response:** 4.9

**2.4.3.1 Total experience of full-time teachers**

Response: 49

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode**

**Response:**

Our institute has been making efforts to the enhancement of qualitative assessment. The examination

department is one of the parts of the institute which has adopted a continuous internal evaluation process. This process is helpful to increase the skills and qualities of students. CDC is in the leading role of it as well as parents committee is also established. Institute follow rules and regulations of Savitribai Phule Pune University, Pune for the assessment and evaluation. Since the academic year 2019, the institute follows the C.B.C.S pattern having 30 marks internal evaluation conducted by the institution and 70 marks written examination conducted by the parent university.

The internal evaluation includes tests, tutorials, seminars, projects, debates, articles, wallpapers, posters, etc. which are helpful for the qualitative improvement of students. Marathi and Geography departments organize group discussions which are helpful to increase cooperation and teamwork. The institute is also conducting home assignments and tutorials. The evaluation is based on the performance of students, the evaluation process is transparent, robust, and time-bound. Marks of assignment displayed for students. Institute has been taking efforts for slow learners and advance learners. Students are participating in different programs and their participation is worth notable.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### **2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient**

#### **Response:**

Our institute is affiliated to Savitribai Phule Pune University, Pune. It provides educational facilities to students which belongs to Rural and Poor families. Examination department plays vital role in internal and external evaluation. For the evaluation process institute follows the guidelines of affiliated university. Evaluation is based on university's syllabus.

Institute has established an examination committee for the effective functioning of examinations which is time-bounded, transparent and effective. For the internal evaluation, students can communicate with the respective subject's teacher. Through a set mechanism, students solve their doubts regarding evaluation after teachers take proper action on it. Marks of examination displayed on the notice board.

Teachers opt for one or any of the following for internal evaluation; home assignment, tutorial, seminar, and class test. For the passing of the examination, minimum marks are required as per the rules of the university. If students have any query regarding evaluation, they will comply with the examination committee, for the decision making and it is forwarded to the Principal.

Institute, as per university norms provides the facility for the students who are unsatisfied with the annual examination result of the university to recheck/revaluate the paper/ subject whenever they feel that they have acquired fewer marks, during the stipulated Period by the university, the university provides xerox copy of respective subject of student for the clarification of student.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

#### Response:

Our institution adopts the practice of student performance & learning outcomes. It develops an appropriate system of identifying of student performance, programmes outcome, course outcomes and specific course outcomes are displayed on the website of the college. From this, the institution aims to help students to reach their potential through the provision of a supportive, vibrant and challenging learning environment. The academic calendar is released by the affiliating University and is to be followed in totality by our institute. The institute-level academic calendar is published in our institute website before the beginning of the session of every academic year and followed by teachers and students. the teacher provides an annual plan for the academic year to students.

In each course, there has specified objectives and course outcomes that are approved by the Board of Studies of the affiliated Savitribai Phule Pune University, Pune. At the time of the first lecture by every teacher in every semester or term, faculty conveyed to all students in the introductory lecture of their respective subject. the teacher explains course objectives, evaluation patterns, academic programs and institute activities, etc. to the students.

Attendance is compulsorily taken by faculty. The curriculum, teaching, learning and assessment at the institute are student-centric. The institute has a set mechanism to monitor student learning outcomes. In this context, unit tests, assignments, practical examinations, term-end examinations, semester examinations, seminars, presentations by students. The class tests and assignments are valued within a short duration and marks recorded which acts as a ready reckoner for the academic progress of the students. The student participation in the class and the marks scored in, assignments, seminars, group discussions, term-end and semester examinations help to judge the students by the staff members. Result analysis helps us to understand the student's performance. If it is below average institute arranges Remedial coaching to understand quickly or easily. At the end of the session, the principal of the institution makes sure of the attainment of the course outcomes.

The alumni's meeting is taken once or twice in a year during the alumni meet. The experiences shared by the alumni are utilized for the improvement and enhancement in student's performance and learning outcomes, which can reflect the creative image of the institution in society and to feel proud for its stakeholders.

File Description	Document
Upload COs for all courses (examples from Glossary)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

#### Response:

Our college, Shri Chhatrapati Shikshan and Arogya Prasarak Mandal's Shri Sant Gajanan Mahavidyalaya, Kharda is affiliated to Savitribai Phule Pune University, Pune. As per standard method syllabus designed by the respective subject of BoS members of the university.

Our institute offers B.A. Marathi and B.A. Geography programmes, as well as English, Hindi, Marathi, History, Economics, Politics, Geography, Sociology these Courses, are offered.

However, Institution has modified above mentioned programme and course outcome as per the local needs of the students. these outcomes are displayed on the institute website.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students during last five years

Response: 61.27

#### 2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
69	45	64	61	38

#### 2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
100	59	108	104	88

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Paste link for the annual report	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

<b>2.7.1 Online student satisfaction survey regarding teaching learning process</b>	
<b>Response:</b> 3.46	
File Description	Document
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>



## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

##### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

#### 3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

##### 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

##### 3.1.2.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
2	2	2	2	2

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

### 3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

**Response:** 3

#### 3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	1	1	0

File Description	Document
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.2 Research Publications and Awards

### 3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

**Response:** 0.3

#### 3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	2	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

**Response:** 0.9

### 3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2	1	0	4	2

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.3 Extension Activities

### 3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

#### Response:

Our college has been conducting the program of disaster management with the view to sensitize students to social issues. Disaster management programmes have been organized from 2016 to 2018. Due to this programme, some outcomes arise among students coming from different villages which results in their direct or indirect participation in local disaster. Under this programme the college has organized different activities like lectures and practical events, demonstration about how to face disaster situation like flood, earthquake, drought, accident etc.

Under this programme prof. Vinayak Bankar, Shri. Vijaysingh Golekar, Dr. Bipinchandra Lad, Dr. Shivanand Jadhav, Dr. Human Wankar, Dr. Sandip Jogdand, Dr. Anil Birangal, Dr. Machanwad S. A., Dr. Mengade Bharat, Shri Jangale K.V, Shri Kantode V.M and other experts guided in the Disaster Management Programme.

**1.** Our, Shri Sant Gajanan Mahavidyalaya, Kharda organized a rally to raise the relief fund for Kerala flood crises dated 07/09/2018. Relief fund collected from civilians of Kharda, businessman, traders, servants etc. In this rally, students and staff participated. This rally had been a successfully venture because through it we manage to collect **Rs.16,425** with the help of participation of Students, college staff.

**2.** Our, Shri Sant Gajanan Mahavidyalaya, Kharda organized Rally to raise relief fund collection for Kolhapur Sangli flood crises dated **14/08/2019**. Relief fund collected from civilians of Kharda, businessman, traders, servants etc. In this rally students and staff of college participated. Rally has been successfully organized because it had collected **Rs.15, 570** with the help of participation of students, college staff as well as public.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

**Response: 1**

#### 3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	1	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>

### 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years ( including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

**Response: 22**

#### 3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
5	5	4	5	3

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

**Response:** 64.58

#### 3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
280	331	224	416	123

File Description	Document
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.4 Collaboration

### 3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

**Response:** 2

#### 3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	0	0	1

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of linkage related Document	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years**

**Response: 6**

**3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	2	0	1	2

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
e-Copies of the MoUs with institution./ industry/ corporate houses	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

Our Shri Sant Gajanan Mahavidyalaya Kharda provides education to students in rural areas. The college is located on the state highway and on the border of Solapur, Beed and Osmanabad districts. The college is providing adequate physical and infrastructural facilities for the teaching-learning process for the students. The College Development Committee (CDC) has provided the adequate infrastructure for the development of the college considering the rural areas. A total of 6 classrooms are available for the teaching-learning process in the college. This classroom features a blackboard. Shri Sant Dnyaneshwar Seminar Hall & Mahatma Jyotiba Phule seminar HALL NO.4. The facility of electricity/light is provided in class. It also has LCD projector and inverter connectivity. Telescope has been made available by the college with the financial support of Savitribai Phule Pune University, Pune for the study and space observation of students in the Department of Geography. There is a computer and Xerox machine for the examination department. 7 CCTV cameras have been provided in the college premises to curb ragging, security and non-examination. The Seminar Hall is widely used by the Department of Physical Education for conducting yoga asanas and for cultural programs. ICT facility is available with a computer lab. College teachers and non-teaching staff are called upon by outside private persons/institutions to rectify any problems encountered during computer/work. All Teachers use their personal computers/laptops for seminars and the teaching-learning process. Apart from this, a total of 12 computers are available in the college. The college has separate rooms for the principal cabin, administrative office, staff room, ladies staff room, sports room, NSS room, seminar hall, library, IQAC cell to cater to the educational and administrative needs of the students and staff. Dustbins are kept in the examination department, ladies room, staff room, administrative office and college premises to maintain cleanliness. The college has provided clean drinking water. An aqua-water purifier has also been made available for it. The library is rich in its repository, on date 2138, books to increase the knowledge of the students. The most glorious thing for us is the conscious effort to preserve the rare texts. 'Shri. Godhad Maharaj's two manuscripts are being preserved in our library. Adequate seating 30 chairs are arranged in the reading room. This reading room is open to college staff and students. Along with the increase in knowledge resources, sports equipment is also available in the physical education department for the students in terms of physical exercise and sports.

Institute has also developping "Sultanraje Nimbalkar History Museum"

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**

**Response:**

The Department of Physical Education & Sports Established at the time of the Foundation of the college. For the effective activation of Sports activities, there is an established Sports Committee. The college has been providing Indoor and Outdoor facilities for sports, games and cultural activities to the students. The playground is used for playing and practicing various games such as Athletic Games, Cricket, Kabaddi, Volleyball, Badminton, Ball-Badminton, Netball, Korf-Ball, etc. in the Indoor facilities include Yoga, Chess, Table-Tennis and Carom. In the last five years, 74 students of our college have participated in different sports events at the Zonal level and District level Inter-collegiate competition.

The college has indoor sports training facilities with modern amenities and a gallery. The Director of Physical Education and Coaches train our students in various sports and games. The college provides free sports kits to the students such as Bats, Football, Gloves, Caps, Helmets, Jockey, etc. The college has a Yoga Center which is under the supervision of a trained Yoga Instructor. The center is open for students which remains open from 7.30 a.m. to 8.20 p.m. The yoga practices have been conducted two days per week (Friday and Saturday)

In order to promote cultural activities, the college has a separate auditorium (Shri Sant Gyaneshwar Hall) for all cultural programs such as Drama, Dance, Music, Singing, folk arts, etc. The facilities include a sound system, music system, drum set and other allied instruments. The cultural activities are supervised by the cultural committee with the active participation of the Cultural Department.

The college organizes an Annual social gathering in the last week of January and various competitions are organized; literary association, social science association, etc. Our institution also celebrates the Birth anniversary and Death anniversary of Shri Sant Gajanan Maharaj. The students are encouraged to participate in various cultural competitions, events. students also participated in University Youth Festival in the event of Quiz competition, Pakwaz Solo, Harmonium play, Speech competition, Folk Dance, 14 students Were Participated in Youth Festival During Last 5 Years.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

**Response:** 57.14

**4.1.3.1 Number of classrooms and seminar halls with ICT facilities**

**Response:** 4



File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

**Response:** 2.54

##### 4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.56	0	0.33	0.49	0.30

File Description	Document
Upload audited utilization statements	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

The Library is the heart of any educational institution. It is the center of the teaching-learning process. All the stakeholders, Students, teaching, non-teaching staff, Parents & Alumni Depends upon the library. Our Library is well established & furnished library. It consists of 2138 Books including Syllabus & reference books. Our library provides the facilities such as ILMS, Library OPAC, Newspapers, Journals, Magazines, Reading Facility, Open Access to Students as well as faculties.

The software is purchased from creative Software, Nasik (M.S). e-library manager software is a web-based (Cloud base) version of 2019. The college has purchased e- library manager software in the year 2020, it has a module that makes a revolutionary change in library automation and transaction. The Nature of automation of ILMS is partially in use. and its membership is annual. The Version of ILMS Is a web-based (Cloud base) Version and its year of automation is 2020.

The Library Management Software consists of Modules such as Masters, Book Management, Barcode Facility, Book Accession, Membership, Circulation, OPAC, Catalogues, and Library Administration. Database backup-restore facility is also available in the college library. the library also provides easy access to Newspapers, Journals, Books to students through QR codes.

All Faculty Members are registered in the National Digital library India. The library has Collected Manuscripts on Godad Maharj in the 17th Century.

**e-library manager software is a web-based (Cloud base)**

**The Nature of automation of ILMS is partially in use.**

**version 2019.**

**year of automation is 2020**

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional Information	<a href="#">View Document</a>

#### 4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** A. Any 4 or more of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

#### 4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

**Response:** 0.26

##### 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.21	0.067	0.29	0.46	0.27

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the last completed academic year

Response: 2.47

##### 4.2.4.1 Number of teachers and students using library per day over last one year

Response: 11

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Our college has a total of 103 computers are used in the administrative office. examinations department, Library, National Service Scheme and I.Q.A.C on each. Teachers contribute to the work of the department by using their own laptops. The college has scanners, printers, LCDs. There are a classroom and a seminar hall with LCD for the projector, Wi-Fi modem, digital camera, speakers, sound system, wireless microphone and PowerPoint presentation lectures, audio, video film, etc. CCTV cameras have been installed on the college campus to monitor the day-to-day functioning of the college. To record the arrival and departure of teachers and non-teaching staff, a bio-metric machine i.e. thumb impression machine is set. College computers are provided with an inverter back-up facility. The college administrative office computer lab has LAN connectivity. But many problems in rural areas are hampering access to internet facilities so we have purchased independent modems and routers from Geo company this year. Teachers use mobile teaching or ppt etc. by connecting mobile.

The website of our college is being updated with many new essential and basic elements. The library is connected by LMS software. Librarians help to find new information and provide the print facility to extract information from it.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 73:1

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Student – computer ratio	<a href="#">View Document</a>

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** E. < 05 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

**Response:** 14.59

##### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
5.63	4.77	6.75	3.7	2.71

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

Our college has formed a management committee to oversee and utilize the physical, educational and supplementary facilities. It is also managed by this committee. It is the duty and responsibility of the non-teaching staff to keep the college premises clean, take care of the classrooms and infrastructure but we take service from them. Private individuals are being made available for college work as and when required. If there is any technical problem with the computer and Xerox machine of the college. Besides this overall maintenance of college building is done by the owner; like building colour, repairing, etc.

All computers, Xerox machines, printers, library books, furniture, sports equipment are recorded in the stock register of the college. Two inverters have been installed to ensure continuity in power supply for college work, library and examination work. The college has acquired a borewell for drinking, clean water and supplying water to the trees on the campus. An aqua water cooler purifier is available to supply pure drinking water. We have a librarian and the library attendant to issue the books and magazines of the library, etc. Many things have been computerized and made online by the library recently. The college campus & playground are maintained by the peon. The principal supervises all the work of the college and ensures that everyone takes care of it. Various committees are appointed as required and the principal monitors them. There are a variety of trees and flowers around the college building. Considering that the students are an important factor, the institute and the college make continuous efforts to provide various facilities in which the tasks given to all are fulfilled.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 48.51

##### 5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
205	185	200	232	213

#### File Description

#### Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information

[View Document](#)

Institutional data in prescribed format

[View Document](#)

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

##### 5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

#### 5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

##### 1. Soft skills

2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** C. 2 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

#### 5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

**Response:** 5.08

##### 5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
71	33	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** D. 1 of the above

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

<b>5.2.1 Average percentage of placement of outgoing students during the last five years</b>				
<b>Response: 3.3</b>				
<b>5.2.1.1 Number of outgoing students placed year - wise during the last five years.</b>				
2019-20	2018-19	2017-18	2016-17	2015-16
03	02	03	02	02
File Description	Document			
Upload any additional information	<a href="#">View Document</a>			
Self attested list of students placed	<a href="#">View Document</a>			
Institutional data in prescribed format	<a href="#">View Document</a>			

<b>5.2.2 Average percentage of students progressing to higher education during the last five years</b>				
<b>Response: 80</b>				
<b>5.2.2.1 Number of outgoing student progressing to higher education.</b>				
Response: 60				
File Description	Document			
Upload supporting data for student/alumni	<a href="#">View Document</a>			
Institutional data in prescribed format	<a href="#">View Document</a>			
Any additional information	<a href="#">View Document</a>			

<b>5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State</b>
---



government examinations)

Response: 3.33

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
12	3	7	17	8

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 1

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	1	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>

### 5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

#### Response:

For the proper functioning every education institute set up different committees and bodies for academic, administrative and infrastructural growth, along with the teaching faculty and non-teaching staff students enrolled are nominated on the different committees, council and cells working at institute level. It reflects the decentralization and participative management as students are one of the main stakeholder and they deserves their representation on various committees and cells or bodies . As for as students council representation are concerned students council is one of the most important committee. The council is composed of one student from each class as class representative (CR), student representative on council is also appointed from NSS, Sport and cultural committees. The principal of the college can appoint two representatives from SC, ST and OBC Categories. From among the above said one is elected as the University representative (UR) this way student council get framed.

Student council functions in the policy and decision-making process of all academic and administrative affairs of institutions. The student council also functions to resolve various issues and difficulties rising in the daily functioning of the college. The student council can bring about new activities and programs to flourish the potential among the students represent on different committees such as the National service scheme, college development committee, Internal quality Assurance cell, cultural dept. The anti-ragging committee, women's grievance redressal, Library, etc. cultural departments provide a stage for those students who have special skills to expose along with their study.

Earn and learn scheme is a boost for those students whose financial condition is deplorable so that they can participate in the earn and learn the scheme and become self-reliable at least during learning years of life. The student development center provides guidance to the students on the issues like disaster management, employment skill, development scheme, tree plantation, competitive examinations, youth leadership development programs, Nirbhay kannya Abhiyan.

Through extra mural board and library students exposed to avail practical knowledge through lecture series and book bank etc.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 4.4

#### 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
8	2	7	5	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

Our institution has a registered Alumni association entitled 'Shri Sant Gajanan Mahavidyalaya Maji Vidyarti Sangh', Kharda Tal. Jamkhed Dist. Ahmednagar On 02/01/2020 with its certificate no 13/2020. Being a non-professional institute, we don't have any intention to raise funds. However, the institute has understood the fact that cooperation and collaboration is the key to success rather than rendering isolated institutional service.

The institution has maintained its informal relations with alumni since its establishment. We have also held an annual meeting for the alumni of our college on 10 Jan 2019. Alumni of our institute are always supportive to the institute for various initiatives that we arrange in our college such as the National service scheme and other such social initiatives etc.

The institution is looking ahead to raise the funds to strengthen the collaboration among the stakeholders and to work effectively.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 5.4.2 Alumni contribution during the last five years (INR in lakhs)

**Response:** E. <1 Lakhs

File Description	Document
Upload any additional information	<a href="#">View Document</a>

NAAC

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Response:

##### Our Mission

- To empower students with relevant knowledge
- To facilitate optimum use of human and infrastructural resources
- To create a strong free-minded and capable youth with social bonding
- Inclusive growth for socio-economic change
- Bring about the educational and cultural development of the rural population

##### Our Vision

The vision of the college is to create a liking for education among the students of the drought-prone region. To bring them into the mainstream of higher education. To make aware of the importance of higher education by inculcating in them the importance of national values & to create the best citizens, who can serve humanity.

##### Objectives of the Institution

- To contribute to the field of Education & Health by providing qualitative value-based services
- To inculcate social, moral, and spiritual values amongst students
- To develop a student's personality and nourish fraternity through extra-curricular activities
- To sensitize students regarding environmental issues
- To instill them with the required set of skill as an agricultural base, entrepreneur, technical, etc. for financial independency
- To develop democratic values, national integrity, and secularism among students through the hierarchy of education for both girls and boys at higher level study
- Providing quality education to socially and economically backward class

For inclusive decision-making and participative plan, the institute has adopted the principle of decentralization of management. Our Institute is functioning as per the mission & vision, as well as coordination between governance and vision-mission is well-tuned. For effective governance, the institute has founded committees or create a system regarding to the Maharashtra University Act. 2016 & UGC. In the process of planning and decision making the college management is the higher body. Under the college management, College development Committee established as per the rules of UGC. Principal, IQAC coordinator, faculty, non-teaching staff & alumni are part of decision making and its implementation. Through this system, the institution is functioning regularly like faculty recruitment, teaching-learning process, extension activates develop & perches infrastructure, etc. CDC's decision and its approval under the leadership of principal the institute have run several programs. The Appraisal system is also one of the parts of evolution.

### Perspective Plan:

Institute is always trying to enhance the teaching-learning process and infrastructural progress under the guidance of CDC and IQAC. **regarding to the Perspective Plan, the institute has planned to build a college building in GAT.NO.801 at Kharda, Tal. Jamkhed, dist. Ahmednagar.**

### Participation of Teachers in Decision Making Bodies:

Institute has Participated with the teacher in the process of decision making & accept Ideas of teacher's which are helpful to the Development of the institute after the desiccation with CDC & IQAC for the Participation In decision-making institute has appointed teacher's representative in CDC & IQAC, these bodies are Functioning as per norms of UGC And Maharashtra University Act. Institute has also Founded various committees for Regular academic functions like discipline committee, Staff secretary, academic & Research coordinator & other Committees. With the help of this committees Coordination Between Teaching, Non-teaching & Students create Good Coordination.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

#### Response:

The institution takes efforts for Decentralization and participative management as per the rules and regulations of the UGC & Maharashtra University Act. Chairmen of Institution has played leading Role. The principal is also in the role of academic representative. He coordinates between the various committees and staff for smooth functioning. Management and Principal supporting and inspire staff, both are playing an important role in the overall development of institute due to the efficient and effective management Institute Going towards development.

For Participative Management, the institute is organized deferent committees and appointed representatives of teaching, non-teaching and students. Some committees are founded for the grievance Redressal committee for students, especially for Girl's student, Student Council Committees, Cultural Committees, Extramural Committees, Purchasing Committees, etc. included no. of Teachers & Students Institute has conducted time to time meetings and take the action on munities. The Principal allows specific duties to faculties regarding academic and administrative bodies of the college on the basis of the suggestions made by management. Responsibilities allotted to all faculty members of Mentors and Mentee to understand the problems of students and provide counseling to them to solve their problems. Regarding the teaching-learning process, the institute has allotted responsibilities to faculty as per his subject. The Classification of done on the basis of workload. Under the chairmanship, HOD has arranged meetings and submitted to the principal after that principal discuss with IQAC coordinator and submitted to CDC for approval after that particular thing provided to respective faculty.

The student is also one of the parts of the institute as well as governance, so that institute also participated to students in various committees institute has established student council as per norms of the Savitribai Phule Pune University, Pune for the participation of students in the governance of activities in the campus like celebrating of various festivals, sports day, yoga day, Celebrating national Personalities Persons Birth & death anniversary. This is indicated that the participation of students in governance is very effective as well as cooperation between students, teachers, management well-tuned. For the enhancement of Teaching Learning and Infrastructure development Institute root out feedback system.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

#### Response:

Well, plan designing and its implementation to take away carry towards successes in this perspective institute prepare the strategies at the beginning of academic year respective to the institutional vision and mission. The strategic plan covers the teaching-learning activities, co-curricular activities. After the finalization of the plan and its approval principal arrange the meeting of teaching non-teaching staff and covers the all planned activities.

1. Internal committees structured for the Internal Quality Assurance.
2. HOD is in a leading role in departmental activities.
3. Institute is also planed extracurricular in every academic year like Sports and Cultural activities for Intra -College & inter -College competitions.
4. Institute takes initiative to develop skill base Programs and activities. It includes campus placement, counselling to students for joining the PG program, career guidance.
5. The institutional plan is always promoting to increase in teaching-learning resources by updating the library & another supporting system, purchasing new books as well as digitalization of the library.
6. Encourages teaching & non-teaching staff for the overall development of themself. relive to them for participation in refresher courses, orientation courses, seminars, conferences & workshops institute also promotes to teachers to publish research papers.
7. Institute provides different facilities to students & tries to increase enrolment of students.

Institute has been conducting various courses for the enhancement of quality education.

1. Bridge Course for beginner students respective to Subject.
2. Certificate Courses in the respective subject.
3. Remedial Courses for slow learners.

Institute has made the Perspective Plan with the above-mentioned plan it also acquired 2(f), 12(B) Accreditation, Permanent Affiliation, applying to NAAC. These Activities are successfully implemented regarding the strategic plan.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### Response:

Our college has been established by Shri Chatrapati Shikshan & Arogya Prasarak Mandal's, Kharda. Institute Plays a vital role in Policymaking, administrative setup, appointment and service rules, procedures, etc. Institute follows the Principle of decentralization of management and participative management regarding this principle, the institute makes the structure as per rules and regulations prescribed by UGC & Maharashtra University act. Principal regulates plan, strategies and decision made by the apex body on the level of institute CDC is the main body in Decision making it also regulate development policies respective to administration, academic & finance-related things. For the improvement of the academic & administrative Performance as well as to maintain internal Quality IQAC is Established on June 20, 2016.

Institute has been Constituted Varies Statutory body, these bodies are smoothly functioning regarding the curricular and co-curricular activities under the guidance of Principal and Heads of the Department, NSS Coordinator, Academic and Research Coordinator, Student Development Administrative Officer, Director of Physical Education and Other Faculty Members are also involved in College Function as well as Students also represents on varies committees, This is one of the indicators of participative and decentralization of management.

Different Committees and cells are established by the institute and efficiently regulate the Curricular & co-curricular Activities with adequate Facilities for Students and faculties. Institute Follows rules and regulations Composed by the UGC, Government of Maharashtra and parent university for the procedure, recruitment, promotional policies. As per the direction of UGC, the Government of Maharashtra and parent university, the Anti Ragging Committee, Women Grievance Redressal committees, Student Council are established by the institute. For the complaints of student's suggestion box Placed in the campus. These committees take the action on complaints or suggestions of students.



File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
ERP (Enterprise Resource Planning) Document	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

Teaching & Non-Teaching staff are an important pillar of the institute so that institute has been promoting the welfare of Teaching & Non-Teaching staff, allied to norms and procedure of parent university, govt. of Maharashtra institute has made entire welfare Schemes as follows.

1. DCPS, medical assistant and leave, CAS benefits.
2. Medical & casual leaves.
3. Recommendation for an emergency loan, home loan, vehicle loan, group insurance facilities.
4. Institute promotes research to teaching staff and encouraged to attend a seminar, conference, orientation courses, refresher courses as well as promotes to non-teaching staff to workshop.
5. Institute provides facilities of quarters to staff on the campus.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.**

**Response: 2**

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**Response: 0.2**

**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

**Response: 10**

**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
3	2	0	0	0

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View Document</a>
IQAC report summary	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**

**Response:**

In this respect institute strictly follows to the rules & regulations of MHRD, UGC & parent university for the implementation of a performance appraisal system. For the evaluation of the faculties, the institute collected the annual performance indicator (API) at the end of the academic year. As well as in the end of each month principal observes the daily teaching plan diary and monthly syllabus completion reports. following things are included in the teaching diary.

1. Individual time table.
2. Annual teaching plan.
3. Class & subject wise teaching plan.
4. Examination-related works.
5. Entries of meetings, co-curricular activities, seminars, conferences organized, attended.
6. Services book is also maintained by the institute on the basis of the performance of faculty.

Institute maintained Record of confidential report of non-teaching staff. After the assessment of performance, honesty and character, the principal makes the confidential report. Through this system, the institute completed the appraisal system.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

Internal and external audits are one of the mirrors of developing institutes as well as indicators of the optimum utilization of resources and its mobilization. so that internal and external financial audits regularly held by the institute in the ending of the financial year. For both, the audit institution has made the mechanism as per the following steps.

1. Preparation of institutional balance sheet.
2. Institutional and account tally by the external agency and get the no-objection certificate of audit from the auditor.
3. Audit process completed before the ending of a financial year after that audit done by an external agency.
4. The statements of salary maintain by the institute.
5. Institute has been done an internal & external audit regularly and its record is available in the college.
6. The whole process of audits follows to rules & regulations of the government submitted to the joint director.
7. Those audits which are related to the university are submitted to respective units of a university like NSS, student development board, Extramural board, QIP.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

#### 6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

#### Response:

Mobilization of funds, resources and their optimum utilization is very important for the qualitative and quantitative development of the institute, regarding this institute has constructed a mechanism, through this mechanism institute also keeps the transparency in the mobilization of funds and recourses. In the process of mobilization of funds and optimum utilization, CDC is the apex body in the decision-making.

Institute has limited resources so that it has only one option for developing which is known as optimum utilization of resources. All things regarding to the funds and resources are regulated by the principal and respective committees after the approval of CDC.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

Internal Quality Assurance Cell is the brain of the institution, it plays a significant role in the decentralization of management and recourses mobilization, keeping in mind the fact institute has established IQAC in the year 2016 it makes sure about quality assurance and substance, it focus on core values identify by NAAC.

IQAC also regulates curricular co-curricular and extra-curricular as well as promotes research and takes reviews of it.

- 1.IQAC Prepares documents regarding to NAAC preparation.

2. IQAC has played a vital role in academic, administrative, and financial Functions.
3. IQAC maintains of quality of teaching-learning and research.
4. IQAC provides equal opportunities to different factors of society to adopt modern techniques of teaching-learning.
5. IQAC maintains the reliability of the evaluation process.
6. IQAC regulates maintenance, optimum utilization of resources with the help of governing bodies.
7. Collects feedback on different activities and tries to improve them.

IQAC initiates and monitors different functions of curricular and co-curricular extracurricular activities. It keeps of the record maintenance of infrastructure and also takes initiatives to gender sensitization. follow two practices are significantly contributed for institutionalization by IQAC.

1. IQAC has been taken efforts with the help of governing bodies for promoting gender equity through the different programs, organized by institutions through demonstration in offline and online mode. Through these programs, the institute has to create a healthy environment for Women's staff as well as girls' students. Institute has provided equal facilities and opportunities to women staff and girls students. To create a healthy environment on campus, the institute has established a Women Grievance redressal cell for solving their problems, counsel and support them. Girl Students Councils (VISHAKHA Kakshya) also established for supporting girls students. Purchased CCTV for girl's security to monitor safety and security on campus.
2. Another practice made successfully through the IQAC is that it has successfully organized 3 state-level seminars ( Academic Year 2016-17, 2017-18, 2018-19 ) as well as organized faculty development program by inviting experts in our college for teaching and non-teaching staff.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

IQAC has been closely keeps an eye on incremental improvement related to the teaching-learning process, structure and methodology of operations and learning outcomes at periodic interval. Institute has been taken initiatives through the IQAC as per following activities.

**Learning Process:**

1. Institute has been effectively implemented academic calendar, annual teaching plan, and monthly

syllabus completion report.

2. Institute has taken efforts for slow learner as well as advance learners. organized bridge courses, remedial courses & certificate courses.
3. Arranged field work and study tour.
4. Feedback collected from student, teacher, employer and alumni
5. Website of institute is updated and transparent for all.

#### **Structures & methodologies of operations:**

1. Institutional structure is decentralized it includes different committees and Cells.
2. Due to the follow the Principle of decentralization, operational methodology is also decentralized. In the process of development, different authority participates in Institutional function like; CDC, Principal, IQAC, different committees are involves in decision making of operations.

#### **Learning Outcomes:**

1. IQAC takes periodic review about learning outcomes through the class test assignment and examination of different courses like bridge course, remedial courses, certificate courses.
2. For the solving problems of student Mentor Mentee -Scheme has been implemented.
3. For the effective teaching learning process IQAC takes the initiatives to adopt the new teaching learning aids likes ICT classroom, N-List, E-Books.
4. Committee keeps feedback record of students about teaching learning process for the improvement.

#### **Infrastructural Development:**

Regarding the infrastructural development, IQAC takes the Initiatives with the help of governing body and committees. It can be mentioned in the following manner.

1. Renovation of classroom and campus.
2. Develop the ICT facilities in the classroom & seminar Hall.
3. Facilities of CCTV for the Surveillance.
4. Computer facilities.
5. eco-friendly environment.
6. Facilities of cultural and sports with the instrument and playground.

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### **6.5.3 Quality assurance initiatives of the institution include:**

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2. Collaborative quality initiatives with other institution(s)**

**3.Participation in NIRF**

**4.any other quality audit recognized by state, national or international agencies (ISO  
Certification, NBA)**

**Response:** C. 2 of the above

<b>File Description</b>	<b>Document</b>
Upload e-copies of the accreditations and certifications	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

NAAC



## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

**7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.**

**Response:**

The institution has been taken efforts for promoting gender equity through the different programs, some are practical and some are in lecture mode. Through these programs institute has created a healthy environment for Women staff as well as girls' students. Institute has provided equal facilities and opportunities to women staff and girls students. To create a healthy environment on campus, the institute has established a Women Grievance committee for solving their problems, counsel and support them. Girl Students Councils (VISHAKHA) also established for supporting girl's students. Purchased CCTV for girl's security.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>
Annual gender sensitization action plan	<a href="#">View Document</a>

**7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures**

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

**Response:** E. None of the above

File Description	Document
Geotagged Photographs	<a href="#">View Document</a>

**7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)**

- Solid waste management
- Liquid waste management
- Biomedical waste management

- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

**Response:**

Mostly our college campus produces solid waste from the garbage of trees leaves, plastic, papers, wooden and metal scrap. 15-micron plastic bags are totally banned in our campus, in the drought-prone region like ours animals like cow, bull, buffalo can eat the plastic bags which is harmful to the lives of cattle's, our institute has taken precautionary measures so our institute collects solid waste and segregated two separate bins as dry and wet waste. The Green colour dustbins are meant for wet and biodegradable waste. Red dustbins are meant for dry waste; disposal of plastic wrappers and non-biodegradable waste; papers and glass bottles cleaning or emptying of the dustbins is being done on a regular basis every day. Dried leaves and plant clippings are collected and segregated in compost pits to produce Vermin compost and biofertilizers which is used as organic manure to increase the fertility of the soil in the garden. Used newspapers and other waste papers are collected and sold for recycling. Plastic waste is separately collected and sold for recycling. Wooden scrap has been collecting and send to decompose. Metal scrap is collected and sold for recycling.

**Solid waste Management:** our institute built a soak pit an underground structure that disposes of unwanted water. Waste water from toilet blocks and urinals send to soak pit. From kitchens; Bathrooms; water diverted to plants.

**e-waste:** Institute controls the generation of e-waste by proper handling of the materials used in daily routine. Improved operating and maintenance procedures, repairing of the damaged part and its reuses reduce e-waste. currently the collage is in talk with the ICT equipment distributor's to collage regarding the management; disposal and recycling of e- waste at college campus. The quantify of the e-waste is negligible.

File Description	Document
Geotagged photographs of the facilities	<a href="#">View Document</a>
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View Document</a>

**7.1.4 Water conservation facilities available in the Institution:**

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**

### 5.Maintenance of water bodies and distribution system in the campus

**Response:** C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.5 Green campus initiatives include:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

**Response:** Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	<a href="#">View Document</a>

#### 7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

**Response:** C. 2 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View Document</a>
Certification by the auditing agency	<a href="#">View Document</a>
Certificates of the awards received	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.

- 2.Disabled-friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for persons with disabilities ( Divyangjan) accessible website, screen-reading software, mechanized equipment
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** B. 3 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	<a href="#">View Document</a>
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Details of the Software procured for providing the assistance	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

Institute has been making efforts for providing an inclusive environment, respective to tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities. Through these efforts, the institute tries to arise consciousness and responsibilities among the students, about inclusiveness.

Institute has been celebrating different days to create awareness about tolerance and harmony like; Republic day, Independence day, Wahan Prerana Din, International Yoga day, Water day, Maharashtra Day, (1 May), International Labor Day, etc. every program has different objectives and its relevance.

Republic Day and Independence Day both days are playing important roles to memorize the Sacrifice and devotion towards National Heroes and knowing our duties regarding the nation's as well as it is helpful to create nationalism among the students.

Institute celebrates Wahan Prerana din in the memory of former President Dr. A.P.J. Abdul Kalam, it imbibes in us to increase reading habits among the students and learn moral issues as well as take inspiration from Dr. A.P.J Abdul Kalam's life. Organized exam on 'Gandhian thoughts' in collaboration with Gandhi Research Foundation, Jalgaon. book exhibition cum sale of Swami Vivekanand literature on the occasion of completion of 125 years of famous speech at Chicago as well as celebrates 'National Youth Day' on the occasion of Swami Vivekanand birth anniversary.

'Constitution Day' celebration inspired the students about our constitution as well as sensitizes about our duties and rights.

Regarding syllabus of program teachers also teaches to student moral education in the class irrespective of Syllabus.

For the promotion of linguistic, the institute has been celebrating 'Hindi Fortnight', 'Marathi Bhasha Di', it is helpful to increase the awareness about respective language and knowledge as well as it creates pride about regional language and national language.

Yoga day has been celebrated every year on 21 June as 'World Yoga Day' to create awareness about healthy living with the mental and physical fitness of students and staff.

Institute celebrates 'world environment day' every year on 5th June. in this program students and teachers participates enthusiastically, institute has been organizing a tree plantation program on campus and periphery.

File Description	Document
Any other relevant information.	<a href="#">View Document</a>
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>

#### **7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

##### **Response:**

Institute has been always taking efforts regarding Sensitization of students and employees of the Institution to the constitutional obligations like; values, rights, duties, and responsibilities of citizens

A constitutional day is determined by the constitution of India. In this perspective institute organizes Social Goodwill day on the date of 20 August every year on the occasion of the birth anniversary of former Prime Minister Rajiv Gandhi, Voter day, Run for Unity, Social Justice day these days celebrated to increase the awareness about values, rights, duties and responsibilities of citizens.

NSS unite of the institute is also makes efforts to create awareness about Values among the students and citizens.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

**Response:** C. 2 of the above

<b>File Description</b>	<b>Document</b>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

Our institute has been celebrating national and international commemorative days, events and festivals for the enhancement of value like; Nationalism, make Rational, Cultural and valuable citizens. In this perspective, the institute has been organizing different programs. In these program celebrates birth anniversaries and death anniversary to create awareness and inspiration among the students about ideal national personalities, memorizes their sacrifice is helpful to create sensitization among students.

In this perspective, the institute celebrates the Birth Anniversary of Rashtrapita Mahatma Gandhi, Lokmanya Tilak, Dr. Babasaheb Ambedkar, Mahatma Jotiba Phule, Swami Vivekanand, Chhatrapati Shivaji Maharaj, Shahu Maharaja, Lokashahir Annabhau Sathe, Dr. A.P.J Abdul Kalam, Father of Indian Library Science Sri. S.R. Ranganathan, Dr. Sarwapalli Radhakrushnan, Major Dhyanchand, as well as celebrate the death anniversary of Sardar Patel, former prime minister late Rajiv Gandhi.

Institute also celebrates international days like; International labour day, international women's day for introduction and condolences about Labor and Women as well as institute organizes World population day to create awareness about the explosion of the world population.

File Description	Document
Geotagged photographs of some of the events	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

#### Response:

#### 1st Best practice

##### 1. Title of the Practice:

“Create awareness about architectural heritage and preserve local historical Monuments”

##### 1. Objectives of the Practice

1. To create awareness about Indian architectural heritage among the Students and civilians.
2. To preserve local historical Monuments as Historical Wealth of the Nation.
3. To give knowledge to pupils on the importance of geographical history at the local level.
4. To mention historical architecture and its importance to students.

##### 3. The Context

Kharda is a famous historical place located in the Maharashtra State of India. the fort is stated 1 KM from college. Kharda town has formerly known as the Shivpattan in the medieval period. There are some remarkable historical architectural monuments as Sultangad Fort, Twelve medieval Hemadpanthi Lord Shiva's temples, Tomb of Raje Nimbalkar, Medieval Gadi (Maratha monarch), Veergal (Hero Stones), etc. In this perspective, the title of best practice “Create awareness about architectural heritage and preserve local historical Monuments” is selected because it plays an important role in the historical heritage of Kharda town.

For effective implementation of the best practice, the college has established ‘A History Study Committee’ of seven members including students’ participation. Through this committee, the college completed a remarkable work to achieve objectives of Best practice with tasks of the celebration of a Shourya day, in the memory of Nijam Vs Maratha Battle. One specific point is built in the Fort for cleanness association with the inclusion of surrounding schools and local board, our college playing a leading role, Preservation of Veergal (Hero Stones), elsewhere and ignored Vergal collected and Preserve collected coins and weapons.

##### 4. The Practice

The National Education Policy of India was formulated in 1986. Ten components were formulated as core components. It also included elements of India's common cultural heritage and the history of Indian independence. This best practice has been selected keeping in a view in mind the educational policy and the historical heritage of Kharda. Therefore, the uniqueness of the best practice entitled, "Create awareness about architectural heritage and preserve local historical Monuments" which surely promotes create awareness about architectural heritage and preserve local historical Monuments among the Students and civilians.

### **Implementation of the Activity:**

Since the activity is introduced, the college has taken a regular practice of cleaning of the fort, taking care of Hero-stones which is near to temple, the flex is displayed with information about hero-stone. To preserve this Hero-stone, the college has submitted a letter to the Archaeology department and with their permission, it has been kept safe inside the forte area. Per year, on 11 March, The Vijay Din is celebrated by the college. The collection of coins and weapons found on the campus of the forte is also the regular annual practice of the college.

### **5. Evidence of Success**

Students, teachers and other participants who directly or indirectly involved in several activities connected with "Create awareness about architectural heritage and preserve local historical Monuments" are not having adequate knowledge of Kharda, its geography, its historical heritage and the importance of historical heritage.

### **6. Problems Encountered and Resources Required**

The problem identified in the best practice entitled "Create awareness about architectural heritage and preserve local historical Monuments", is that it is very hard to convey to people about their own historical assets where they are living generation-to-generation. Most people believe in traditional rumors' rather than historical facts. So, it has taken a long time and lots of efforts to convey and give historical importance of local place to native people and pupil of this location.

**7. Limitation:** The limitation found during the practice, study and survey of the activity are the inactiveness of the local community, local leaders about the historical monuments, places and heritage. Lack of adequate facilities to develop and study historical monuments, places, and heritage located in this location.

## **2nd Best Practice**

### **1. Title of the Practice**

**"Arising Gender sensitization among the Students"**

### **2. Objectives of the Practice**



To arise gender equality among students

To enable girl students to protect themselves

### **3. The Context**

Female is one of the 50% parts of the human capital of the nation. But unfortunately, this factor is deprived and underdeveloped due to some traditions and inferior view of looking towards women, due to this situation women could not come in the flow of development, majorly the situation of rural women is looking on back front. Gender equality is the part of syllabus which is included in different subjects like; Economics, Geography, Sociology, Politics, etc. So that “Arising Gender sensitization among the Students” this subject is selected for the Best Practice. For the effective implementation of best practice, founded Women grievance redressal committee, under this best practice we have been organized gender sensitization related programs like; Lectures for the Girls student regarding Women Empowerment, practically training for self-defense as well as motivation for the participation in sports and cultural activities.

### **4. The Practice**

“Arising Gender sensitization among the Students” this Best practice has Uniqueness in the context of Indian higher education. Because the subject of “Arising Gender sensitization among the Students” has been included in the higher education as well as competitive exams like; Economics, Geography, Sociology, Politics, etc. through this best practice we try to inter attach to syllabus and self-defense of girls students and enable to face and fight to social harassment. For the implementation we faced some constraints, like; lack of awareness of parents towards women's equality, the absence of girls' education, unawareness about self-dignity among the girls. For mental and physical fitness we motivate girls students for participating in yoga and Aasanas practices.

### **5. Evidence of Success**

Regarding the best practice of “Arising Gender sensitization among the Students,” it has become partially successful because this best practice is helpful to arise gender equality among students, enable girl students to protect themselves and face social harassment. Due to this best practice girls' students got confidence about self-dignity, they participated in various sports and cultural activities. Increased number of girls students in regular classes, they are freely wandering on college campuses as well as in society, girls' students freely communicate their problems to teachers.

### **6. Problems Encountered and Resources Required**

During the implementation of the Best practice, we identify problems like; people are not interested in changing their traditional view toward women, as well as due to rural area there is a lack of high-profile experts as well as lack of instruments to training for self-defence.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Best practices in the Institutional web site	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

#### Response:

Education is an important pillar of the nation which plays a vital role in the nation's development. In the present context, not only nation's sustainable development important but the world has to go to sustainable development and education has to play a multidimensional role in the nation's development. In this perspective, our institute has been playing a role on the local level. Institute has taken efforts for curricular, co-curricular, extension activities as a social responsibility. which is helpful to arise sensitization among the students as well as students through the education allied activities. our institute is established with some vision and mission regarding it institute planned annual plan and academic calendar and implements it as well as it stands behind the society and support nation in the natural crisis and disaster Like; flood, earthquake and as such natural and man-made crisis, we collected flood relief fund, for Kerla flood disaster, Sangli- Kolhapur flood disaster through a rally organized to raise the fund, etc. institute has been organizes different activities through the units of the institute as well as with help of local citizens and governing bodies like Gram Panchayat. These activities included environmental issues like water conservation, tree plantation, linguistic programs, gender sensitization programs, cleanness programs, village surveys, lecture series for senior citizen, NSS camps, cultural programs, disaster management programs, conservation of historical monuments, etc.

Following activities conducted by the institute as a social responsibility.

**Conservation of Historical Heritage and Create awareness about it:** Institute has been playing an important role in social responsibility. Kharda is a famous historical place located in Maharashtra, State of India. For effective implementation of the Conversion, the institute has established 'A History Study Committee' of seven members including students' participation. Through this committee, the college completed a remarkable work to achieve objectives of Best practice with tasks of the celebration of a Shourya day, in the memory of Nijam Vs Maratha Battle. One specific point is built in the Fort for cleanness association with a mutual understanding of surrounding schools and local board, our college is playing a leading role, in the Preservation of Veergal (Hero Stones), found in the vicinity and ignored Vergal collected and Preserved. collected coins and weapons, as well as the institute, has organizes every year fort clean campaign at Kharda fort.

**Programmes for Senior Citizens:** Not only Teachers, Students and parents are the pillars of the nation but also 'senior citizens' are also one of the important pillars of the nation, it is the part of human capital,

which is ignored by society, they have whole experience about practical life and moral education, that things are very important to guide to next generation. Senior citizens are the mediator who gives to the direction to young generation We find out above mentioned things and run the program of senior citizens Book Reading Service beside it conducted various program like; Tree Plantation, Gifted books to Students with own collected fund, the college has organized Different activities for entertain of senior citizen's entertain Like; One-act play, lectures, integration of senior citizens for freely gossip and experience shearing, etc.

**Role in Natural disaster:** Our institute has organized Rally for relief fund collection for the Kerala flood crisis on dated **07/09/2018**. Relief funds collected from civilians of Kharda, including businessmen, traders, Servants, etc. In this rally Students and staff of the college participated. Rally had been a successful one because we managed to collect Rs.16,425 with the help of the participation of students, college staff, we organized Rally for relief fund collection for Kolhapur-Sangli flood crises on dated **14/08/2019**. Relief fund collected from civilians of Kharda, businessmen, traders, Servants, etc. In this rally Students and staff of the college participated. Rally has been successfully organized because it had collected **Rs.15,570** with the help of the participation of students, college staff as well as public.

**Blood Donation and Health Camp:** Blood is the life, invaluable component required for the survival of a living being. If blood gets available in a critical situation it gives life to patients, as a social responsibility institute has been taken efforts every year with collaborating agencies for blood donation camp. It motivates students, Staff as well as community folks to come ahead and do the blood donation. Our institution every year organizes blood donation camps. Health check-up camps have been also organized by our institution.

**Tree Plantation:** Tree plantation is the important thing in the perspective of conservation and preservation of the environment, in this connection institute every year arranges tree plantation program, a different type of trees are being planted, preserved and its audit has been carried out. In this initiative student, Staff, as well as interested folks from the vicinity, participates enthusiastically.

**Water conservation:** In the present scenario world is facing the problem of drinking water and the level of groundwater is also decreasing in this perspective institute makes efforts for water conservation in the campus and surrounding and Adopted villages through the NSS unit of the institute. It made water conservation measures like farm ponds, absorption pit. Department of Geography celebrates Water day. On the occasion, it organizes lectures for students of experts.

<b>File Description</b>	<b>Document</b>
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

NAAC

## 5. CONCLUSION

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### Additional Information :

1. The college established in 2002 as a branch of Shri Chhatrapati Shikshan Arogya Prasarak Mandal. Kharda
2. The college is affiliated to Savitribai Phule Pune University, Pune. with its ID.No.PU/AN/A/72/2002.
3. Recognized under 2(f) & 12 (B) of UGC Act, 1956
4. offers Two UG programmes.
5. Institute has organized 3 State level and 1 national Seminars. during the last five years,
6. Choice Based Credit System is implemented from the academic year 2019-20 for UG.
7. ISO 21001:2018 Certificate No. : 20.GGCS.IN.211124.
8. **The college has conducted the following audits:**
  - a. Academic and Administrative Audit
  - b. Green Audit
  - c. Environment Audit
9. ICT enabled Classrooms for teaching-learning.
10. 50 Mbps internet connection and campus Wi-Fi facility.
11. e-library facilities with inflib-net, N- List & National Digital Library. The library has purchased E-library Manager Software developed by Creative Software Pvt. Ltd. Nashik. Maharashtra. for students and teachers.
12. The college has a registered Alumni Association.
13. The college has 07 functional MoUs.
14. The college has installed Rain Water Harvesting Project for an eco-friendly campus.
15. the institute undertakes initiatives based on social responsibilities as and when required.
16. **Institute is planning to build the college building in its own land with well-planned campus, and other infrastructural facilities.**

## **Concluding Remarks :**

Our institute Shri Chhatrapati Shikshan and Arogya Prasarak Mandal's Shri Sant Gajanan Mahavidyalaya, Kharda is affiliated to Savitribai Phule Pune University, Pune. Institute follows rules and regulations of Savitribai Phule Pune University, Pune, State Government of Maharashtra and UGC.

Institute is allotted in a rural area it works for rural students. It is a student-oriented Institute. With the best aims to give the best education of higher education to rural students. It works for academic development with different experimental teaching-learning tools. And it takes overall feedback from Students, Teachers, Employers and alumni for academic development.

Institute is not only works regarding to curricular but also works regarding to co-curricular and extension activities.

NAAC

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																														
1.1.3	<p><b>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</b></p> <ol style="list-style-type: none"> <li>1. Academic council/BoS of Affiliating university</li> <li>2. Setting of question papers for UG/PG programs</li> <li>3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses</li> <li>4. Assessment /evaluation process of the affiliating University</li> </ol> <p>Answer before DVV Verification : B. Any 3 of the above                      Answer After DVV Verification: D. Any 1 of the above                      Remark : DVV has select D. Any 1 of the above as per provided nomination letter of teachers participating in SI.No. 3 by HEL.</p>																														
1.2.1	<p><b>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b></p> <p>1.2.1.1. <b>Number of Programmes in which CBCS/ Elective course system implemented.</b>                      Answer before DVV Verification : 2                      Answer after DVV Verification: 1</p> <p>Remark : DVV has made the changes as per IIQA.</p>																														
2.1.1	<p><b>Average Enrolment percentage (Average of last five years)</b></p> <p>2.1.1.1. <b>Number of students admitted year-wise during last five years</b>                      Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>436</td> <td>362</td> <td>439</td> <td>477</td> <td>424</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>212</td> <td>171</td> <td>190</td> <td>205</td> <td>212</td> </tr> </tbody> </table> <p>2.1.1.2. <b>Number of sanctioned seats year wise during last five years</b>                      Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>720</td> <td>720</td> <td>720</td> <td>720</td> <td>720</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p>	2019-20	2018-19	2017-18	2016-17	2015-16	436	362	439	477	424	2019-20	2018-19	2017-18	2016-17	2015-16	212	171	190	205	212	2019-20	2018-19	2017-18	2016-17	2015-16	720	720	720	720	720
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436	362	439	477	424																											
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2019-20	2018-19	2017-18	2016-17	2015-16																											
720	720	720	720	720																											

2019-20	2018-19	2017-18	2016-17	2015-16
720	720	720	720	720

Remark : DVV has made the changes as per first year admitted students by HEI.

**2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)**

**2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
317	237	293	324	276

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
290	236	291	320	273

Remark : DVV has made the changes as per provided report of SC, ST and OBC by HEI.

**2.6.3 Average pass percentage of Students during last five years**

**2.6.3.1. Total number of final year students who passed the university examination year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
57	64	89	91	53

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
69	45	64	61	38

**2.6.3.2. Total number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
106	82	135	125	115

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16



100	59	108	104	88
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Remark : DVV has made the changes as per report provided by HEI.

**3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years**

**3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
3	6	5	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	2	0	0

**3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**3.2.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
7	5	1	6	3

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
2	1	0	4	2

**3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years**

**3.4.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	2	1	1

Answer After DVV Verification :

--	--	--	--	--

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	0	0	1

Remark : DVV has made the changes as per provided collaboration agreement by HEI.

**4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

**4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0.84	3.3	2.83	3.04	4.99

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0.56	0	0.33	0.49	0.30

Remark : DVV has made the changes as per addition of Furniture and CCTV Camera duly signed by CA.

**4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

**4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0.22653	0.5363	0.33653	0.50204	0.30544

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0.21	0.067	0.29	0.46	0.27

**4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the last completed academic year**

**4.2.4.1. Number of teachers and students using library per day over last one year**

Answer before DVV Verification : 45

Answer after DVV Verification: 11

Remark : DVV has made the changes as per provided average of logbook using library per day on

3-feb-2020 to 8-feb-2020)

**4.3.3 Bandwidth of internet connection in the Institution**

Answer before DVV Verification : A. 750 MBPS  
 Answer After DVV Verification: E. < 05 MBPS  
 Remark : Provided screenshot has not considered.

**5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following**

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : B. 3 of the above  
 Answer After DVV Verification: C. 2 of the above  
 Remark : DVV has made the changes as per provided report of Soft skills and Yoga by HEI.

**5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

**5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
60	95	105	98	95

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
71	33	0	0	0

Remark : DVV has made the changes as per report of students benefited by guidance for competitive examinations and career counselling provided by HEI.

**5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above  
 Answer After DVV Verification: D. 1 of the above  
 Remark : DVV has select D. 1 of the above as per provided minutes of meetings by HEI.

**5.2.1 Average percentage of placement of outgoing students during the last five years**

**5.2.1.1. Number of outgoing students placed year - wise during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
10	06	05	19	13

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
03	02	03	02	02

Remark : DVV has made the changes as per pro-rata basis of provided offer letter by HEI.

**5.2.2 Average percentage of students progressing to higher education during the last five years**

**5.2.2.1. Number of outgoing student progressing to higher education.**

Answer before DVV Verification : 11

Answer after DVV Verification: 60

Remark : DVV has made the changes as per provided list of outgoing student progressing to higher education by HEI.

**5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
3	0	0	1	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
2	0	0	0	0

**5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
12	3	7	17	8

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
12	3	7	17	8

Remark : Provided appointment letter and medical certificate has not considered.

**5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
28	3	19	27	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
8	2	7	5	0

**6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.**

**6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2	0	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1	2	1	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

6.5.3

**Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has select C. 2 of the above as per provided report of IQAC and Collaborative initiatives by HEI.

7.1.2

**The Institution has facilities for alternate sources of energy and energy conservation measures**

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: E. None of the above

Remark : Provided photos has not reflect college name. Provided bills for the year 2020-21 has not considered.

7.1.4

**Water conservation facilities available in the Institution:**

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**

**5. Maintenance of water bodies and distribution system in the campus**

Answer before DVV Verification : A. Any 4 or all of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has select C. 2 of the above as per bills and report of Construction of tanks and bunds Waste water recycling provided by HEI.

**7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:**

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has select C. 2 of the above as per provided certificates and report for campus environmental promotion activities by HEI.

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has select C. 2 of the above as per report of annual awareness and minutes of meetings Provided by HEI.

**2.Extended Profile Deviations**

ID	Extended Questions																				
1.2	<p><b>Number of programs offered year-wise for last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>2</td> <td>2</td> <td>2</td> <td>2</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	2	2	2	2	2	2019-20	2018-19	2017-18	2016-17	2015-16					
2019-20	2018-19	2017-18	2016-17	2015-16																	
2	2	2	2	2																	
2019-20	2018-19	2017-18	2016-17	2015-16																	

1	1	1	1	1
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2.2 **Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
533	374	374	374	374

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
360	360	360	360	360

2.3 **Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
75	64	89	91	53

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
75	64	89	90	53

3.2 **Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
121.31	28.46	27.80	20.08	30.71

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
11.29	11.69	14.14	11.96	22.57

3.3 **Number of Computers**

Answer before DVV Verification : 21

Answer after DVV Verification : 5

3.4 **Total number of computers in the campus for academic purpose**

Answer before DVV Verification : 6

Answer after DVV Verification : 5