YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SHRI CHHATRAPATI SHIKSHAN AND AROGYA PRASARAK MANDAL'S SHRI SANT GAJANAN MAHAVIDYALAYA, KHARDA
• Name of the Head of the institution	Dr. Jadhav Shivanand Tanajirao
• Designation	Principal (In-charge)
• Does the institution function from its own campus?	No
• Phone no./Alternate phone no.	02421299015
• Mobile No:	9028270997
• Registered e-mail	shivanandjadhav19@gmail.com
• Alternate e-mail	ssgmkharda@gmail.com
• Address	Shri Sant Gajanan Mahavidyalaya, Kharda, Tal. Jamkhed, Dist. Ahmednagar
• City/Town	At. Po. Kharda, Tal. Jamkhed, Dist. Ahmednagar
• State/UT	Maharashtra
• Pin Code	413204
2.Institutional status	
• Type of Institution	Co-education

• Location	**Rural**
• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Savitribai Phule Pune University, Pune**
• Name of the IQAC Coordinator	**Dr. Khiste Onkar Balkrishna**
• Phone No.	**9881069901**
• Alternate phone No.	**9404025824**
• Mobile	**9881069901**
• IQAC e-mail address	**dr.khisteob@gmail.com**
• Alternate e-mail address	**onkarkhiste@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	www.ssgmkharda.in
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://ssgmkharda.in/index.php/iqac/academic-calendar

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.07**	**2019-20**	**28/09/2021**	**28/09/2025**

6.Date of Establishment of IQAC	**20/06/2016**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	[View File](#)
9. No. of IQAC meetings held during the year	**3**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	[View File](#)
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11. Significant contributions made by IQAC during the current year (maximum five bullets)

During the COVID-19 suggested distribute the arsenic album homeopathic medicines and it is implemented by the institute
During the COVID-19 suggested distributing the Masks in Kharda and it is implemented by the institute.
faculties counseled about COVID 19 through online lecture, What's app, Mobile
ISO Standard : ISO 21001:2018, Certificate No. : 20.GGCS.IN.211124, Certification Date : 09th November 2020

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To Organize National Seminar on Research Methodology & SPSS	**Institute Organized National Seminar on Research Methodology & SPSS 8th & 9th June, 2020dated on**

13. Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	18/11/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	18/09/2021

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**8**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**329**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**246**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**52**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**9**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**12**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**7**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**7264827.3**
4.3 Total number of computers on campus for academic purposes	**5**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Institute has been making efforts for effective curriculum delivery through a well-planned and documented process. It is as follows:

1. Prospectus – The institute publishes its prospectus at the outset of the academic year providing information about the curriculum of course, co-curricular and extension activities as well as facilities and schemes.

2. Academic Calendar – At the beginning of the year institute prepares its academic calendar to negotiate its curricular, co-curricular, and extension activities.

3. Annual Teaching Plan – For the effective teaching-learning process faculties prepare monthly teaching plans. The faculty uses tools ICT, tools for the effective delivery of the syllabus. Faculties follow Timetable which is allotted at the beginning of the academic year.

4. Class Teaching process – During the COVID-19 pandemic period Faculty used various online methods of teaching. as per the instructions of the university, faculties delivered offline lectures with the following precautions of COVID-19 with the help of lecture methods.

5. Feedback Form – Institute adopts a feedback system for evaluation and improvement in curricular and co-curricular activities and facilities by its different stakeholders.

6. Use of ICT – institute made More efforts for ICT uses in the COVID-19 pandemic situations.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://ssgmkharda.in/documents/1_1_1_2020_21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute adheres to the academic calendar including the conduct of continuous internal evaluation (CIE) through the academic calendar. The academic calendar is one of the major assets to any HEI to negotiate its plan and implement to the proposed curricular, co-curricular, extension activities of the institute. It is the amalgamation of the University's planned academic calendar and institutional academic calendar.

At the outset of the academic year, the academic calendar is designed in such a way that it should schedule tests, tutorials, term-end, semester and final examinations for maintaining continuous internal evaluation. Besides, the institute initiates teachers to use the Question-answer during class, group discussion, seminars, home assignments, etc.

All CIE activities were conducted online with the help of Google forms due to the covid 19 situation.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://ssgmkharda.in/documents/1_1_2_2020_21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Crosscutting issues relevant to Professional Ethics: Institute has been making efforts to integrate crosscutting issues relevant to professional ethics respective to students through student support and counseling. Teachers also practice professional ethics on the campus. This practice promotes improvement in students' behavior. Non-teaching staff also follows professional ethics.

Crosscutting issues relevant to Gender: As per the syllabus prescribed by the university. The institute frames the curriculum accordingly. The issue of gender equality is included in the syllabus of the B.A. program of Linguistics and Social Sciences.

Crosscutting issues relevant to Human Values: Human values are one of the things that lead a positive direction to life. The institute makes efforts accordingly. The B.A Program is also related to human ethics such as national integrity, gender equality, regional equality, communal harmony, linguistic equality, religious equality, goodwill, Justice, freedom, etc.

Crosscutting issues relevant to Environment and Sustainability: In this context, the institute makes efforts for environmental conservation as well as sustainability through Tree Plantation and Water conservation. Activities represent environment conservation and sustainability of the syllabus. institute celebrates population day, Tree plantation, the institute uses power-saving electrical instruments, Uses Solar and LED as well as institute conducts tree Plantation

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

74

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	A. All of the above

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://ssgmkharda.in/index.php/feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

240

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

240

File Description	Documents
Any additional information	[View File]()
Number of seats filled against seats reserved (Data Template)	[View File]()

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Advanced learner: The subject teachers supervise the students while teaching them in the class and participating in various co-curricular and extracurricular activities. Subject teachers select advanced students in their subject based on the students answering the questions, participation in group discussion, participating in co-curricular activities asked by the teacher in class. Activities like organizing seminars, making a poster or wallpaper, assigning projects, assigning a survey, organizing special lectures, the guidance of subject experts, participating in various subject group discussions, elocution competition, essay competition, participating in various intercollegiate and university level competitions are carried out to promote the creativity of the students according to their quality.

Slow learner students: Based on the teaching done by the teachers in class and the studies done by them, they are well preparing for the test, tutorial exam, first/ second semester and annual examination. The subject teachers analyse the marks or results obtained by the students in the examination. Students who fail and get low marks are identified as slow learners in that subject and taking efforts to increase knowledge and raise the level of understanding by conducting remedial classes for slow learner students. coordination established by faculties among the Slow & Advanced learner.

File Description	Documents
Link for additional Information	http://ssgmkharda.in/index.php/student/remedial-coaching
Upload any additional information	[View File]()

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
329	9

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teachers make use of both traditional and modern methods for teaching techniques like lecture methods, question-answer methods, group discussion methods, the student-centric method is deliberately practised on the campus as it accelerates students' potential for creative learning and response.

Faculties of English, Hindi, and Marathi literature promote innovation in respective subjects as it motivates students through poetry, wallpaper, articles etc. and provides a platform to students.

Institute has not only been taking efforts for curricular, co-curricular activities but also taking efforts for value education besides syllabus. Faculties also counselling students regarding their individual problems through the mechanism of the mentor-mentee system functioning in the institution.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	http://ssgmkharda.in/index.php/iqac/dvv/criteria-2

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The examination department is one of the parts of the institute which has adopted a continuous internal evaluation process. This process is helpful to increase the skills and qualities of students. CDC is in the leading role of it as well as parents committee is also established. Institute follow rules and regulations of Savitribai Phule Pune University, Pune for the assessment and

evaluation. Since the academic year 2019, the institute follows the C.B.C.S pattern having 30 marks internal evaluation conducted by the institution and 70 marks written examination conducted by the parent university.

The internal evaluation includes tests, tutorials, seminars, projects, debates, articles, wallpapers, posters, etc. which are helpful for the qualitative improvement of students. Marathi and Geography departments organize group discussions which are helpful to increase cooperation and teamwork. The institute is also conducting home assignments and tutorials. The evaluation is based on the performance of students, the evaluation process is transparent, robust, and time-bound. Marks of assignment displayed for students. Institute has been taking efforts for slow learners and advance learners. Students are participating in different programs and their participation is worth notable.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://ssgmkharda.in/index.php/iqac/dvv/criteria-2

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

9

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

9

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

9

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The examination department is one of the parts of the institute which has adopted a continuous internal evaluation process. This

process is helpful to increase the skills and qualities of students.
CDC is in the leading role of it as well as parents committee is
also established. Institute follows rules and regulations of
Savitribai Phule Pune University, Pune for the assessment and
evaluation. Since the academic year 2019, the institute follows the
C.B.C.S pattern having 30 marks internal evaluation conducted by the
institution and 70 marks written examination conducted by the parent
university.

The internal evaluation includes tests, tutorials, seminars,
projects, debates, articles, wallpapers, posters, etc. which are
helpful for the qualitative improvement of students. Marathi and
Geography departments organize group discussions which are helpful
to increase cooperation and teamwork. The institute is also
conducting home assignments and tutorials. The evaluation is based
on the performance of students, the evaluation process is
transparent, robust, and time-bound. Marks of assignments displayed
for students. Institute has been making efforts for slow learners
and advanced learners. Students are participating in different
programs and their participation is worth notable.

File Description	Documents
Any additional information	View File
Link for additional information	https://ssgmkharda.in/documents/2_5_1_2020_2 1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound
and efficient

The examination department plays a vital role in internal and
external evaluation. For the evaluation, the process institute
follows the guidelines of the affiliated university. Evaluation is
based on the university's syllabus. Institute has established an
examination committee for the effective functioning of examinations
which is time-bounded, transparent and effective. For the internal
evaluation, students can communicate with the respective subject's
teacher. Through a set mechanism, students solve theirs doubts
regarding evaluation after teachers take proper action on it. Marks
of examination are displayed on the notice board. Teachers opt for
one or any of the following for internal evaluation; home
assignment, tutorial, seminar, and class test. If students have any
queries regarding evaluation, they will comply with the examination
committee, for the decision making and it is forwarded to the
Principal. Institute, as per university norms provides the facility

for the students who are unsatisfied with the annual examination result of the university to recheck/revaluate the paper/ subject whenever they feel that they have acquired fewer marks, during the stipulated Period the university, the university provides xerox copy of respective subject of student for the clarification of student.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://ssgmkharda.in/documents/2_5_2_2020_2 1.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Attendance is compulsorily taken by faculty. The curriculum, teaching, learning and assessment at the institute are student-centric. The institute has a set mechanism to monitor student learning outcomes. In this context, unit tests, assignments, practical examinations, term-end examinations, semester examinations, seminars, presentations by students. The class tests and assignments are valued within a short duration and marks recorded which acts as a ready reckoner for the academic progress of the students. The student participation in the class and the marks scored in, assignments, seminars, group discussions, term-end and semester examinations help to judge the students by the staff members. Result analysis helps us to understand the student's performance. If it is below average institute arranges Remedial coaching to understand quickly or easily. At the end of the session, the principal of the institution makes sure of the attainment of the course outcomes.

The alumni's meeting is taken once or twice in a year during the alumni meet. The experiences shared by the alumni are utilized for the improvement and enhancement in student's performance and learning outcomes, which can reflect the creative image of the institution in society and to feel proud for its stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://ssgmkharda.in/index.php/academics/courses-offered
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institute, Shri Chhatrapati Shikshan and Arogya Prasarak Mandal's Shri Sant Gajanan Mahavidyalaya, Kharda is affiliated to Savitribai Phule Pune University, Pune. As per the standard method syllabus designed by the respective subject of BoS members of the university. Our institute offers B.A. Marathi and B.A. Geography programs, as well as English, Hindi, Marathi, History, Economics, Politics, Geography, Sociology these Courses, are offered. However, Institution has modified above mentioned program and course outcome as per the local needs of the students. these outcomes are displayed on the institute website.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://ssgmkharda.in/index.php/student/result

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

52

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://ssgmkharda.in/index.php/student/result

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ssgmkharda.in/documents/Student_Satisfaction_Survey_2020_21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

`Nil`

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

`1`

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

`16`

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

during the COVID 19 pandemic situation our institute made vital function through the NSS. institute distributed Mask and Arsenicum album distributed which are required for enhancing humanity were prepared and distributed from house to house in Kharda and Kharda area dated on 19/06/2020. as well as institute organized Blood donation camp, Tree Plantation, NSS Camp

File Description	Documents
Paste link for additional information	https://ssgmkharda.in/documents/NSS_Extension_2020_21.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

236

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

.A total of 6 classrooms are available for the teaching-learning process in the college. This classroom features a blackboard. Seminar Hall & Mahatma Jyotiba Phule seminar HALL NO.4. The facility of electricity/light is provided in class. It also has LCD projector and inverter connectivity. Telescope has been made available by the college. computer and Xerox machine for the examination department. 7 CCTV cameras have been provided in the college premises security .

The Seminar Hall is widely used by the Department of Physical Education for conducting yoga asanas and for cultural programs. ICT facility is available with a computer lab. Apart from this, a total of 05 computers are available in the college.

The college has separate rooms for the principal cabin, administrative office, staff room, ladies staff room, sports room, NSS room, seminar hall, library, IQAC. The college has provided clean drinking water.

The library is rich in its repository, on date 2138, books to increase the knowledge of the students. The most glorious thing for us is the conscious effort to preserve the rare texts. 'Shri. Godhad Maharaj's two manuscripts are being preserved in our library. Adequate seating 30 chairs are arranged in the reading room.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://ssgmkharda.in/documents/4_1_1_The_Institution_has_adequate_infrastructure_and_physical_facilities_for_teaching_learning.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has indoor sports training facilities with modern amenities and a gallery. The Director of Physical Education and Coaches train our students in various sports and games. The college provides free sports kits to the students such as Bats, Football, Gloves, Caps, Helmets, Jockey, etc. The college has a Yoga Center which is under the supervision of a trained Yoga Instructor. The center is open for students which remains open from 7.30 a.m. to 8.20 p.m. The yoga practices have been conducted two days per week (Friday and Saturday) In order to promote cultural activities, the college has a separate auditorium (Shri Sant Gyaneshwar Hall) for all cultural programs such as Drama, Dance, Music, Singing, folk arts, etc. The facilities include a sound system, music system, drum set and other allied instruments. The cultural activities are supervised by the cultural committee with the active participation of the Cultural Department.

students also participated in University Youth Festival in the event of Quiz competition, Pakwaz Solo, Harmonium play, Speech

competition, Folk Dance...

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://ssgmkharda.in/documents/4_1_2_The_Institution_has_adequate_facilities_for_cultural_activities_sports_games.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://ssgmkharda.in/documents/4_1_3_Percentage_of_classrooms_and_seminar_halls_with_ICT_enabled_facilities_such_as_smart_class.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

115478

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our Library is a well-established & furnished library. It consists of 2390 Books including Syllabus & reference books. it provides the facilities such as ILMS, Library OPAC, Newspapers, Journals, Magazines, Reading Facility, Open Access to Students as well as faculty. The software is purchased from creative Software, Nasik (M.S). e-library management software is a web-based (Cloud base) version 2019. The college has purchased e- library manager software in the year 2020, it has a module that makes a revolutionary change in library automation and transaction. The Nature of automation of ILMS is partially in use. and its membership is annual. The Version of ILMS Is a web-based (Cloud base) Version and its year of automation is 2020.

The Library Management Software consists of Modules such as Masters, Book Management, Barcode Facility, Book Accession, Membership, Circulation, OPAC, Catalogues, and Library Administration. Database backup-restore facility is also available in the college library. the library also provides easy access Newspapers, Journals, Books to students through QR codes. All Faculty Members are registered in the National Digital library of India. The library has Collected Manuscripts on Godad Maharaj in the 17th Century.

ILMS is partially

version 2019.

year of automation is 2020

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	http://ssgmkharda.in/index.php/facilities-and-activities/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

9300

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2333

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our college and faculties have a total of 10 computers and laptops. out of these, 3 computers are used in the administrative office. examinations department, Library, National Service Scheme and I.Q.A.C on each. Teachers contribute to the work of the department by using their own laptops. The college has scanners, printers, LCDs. There are a classroom and a seminar hall with LCD for the projector, Wi-Fi modem, speakers, sound system, wireless microphone and PowerPoint presentation lectures, audio, video film, etc. CCTV cameras have been installed on the college campus to monitor the day-to-day functioning of the college. To record the arrival and departure of teachers and non-teaching staff, a bio-metric machine i.e. thumb impression machine is set. College computers are provided with an inverter backup facility. The college administrative office computer lab has LAN connectivity. But many problems in rural areas are hampering access to internet facilities so we have purchased independent modems and routers from Geo company this year. Teachers use mobile teaching or ppt etc.

The website of our college is being updated with many new essential and basic elements. The library is connected by LMS software. Librarians help to find a new information and provide the print facility to extract information from it.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssgmkharda.in/documents/BSNL_broadband.pdf

4.3.2 - Number of Computers

10

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

241525

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

All computers, Xerox machines, printers, library books, furniture, sports equipment are recorded in the stock register of the college. Two inverters have been installed to ensure continuity in power supply for college work, library and examination work. The college has acquired a borewell for drinking, clean water and supplying water to the trees on the campus. An aqua water cooler purifier is available to supply pure drinking water. We have a librarian and the

`library attendant to issue the books and magazines of the library, etc. Many things have been computerized and made online by the library recently. The college campus & playground are maintained by the peon. The principal supervises all the work of the college and ensures that everyone takes care of it. Various committees are appointed as required and the principal monitors them. There are a variety of trees and flowers around the college building. Considering that the students are an important factor, the institute and the college make continuous efforts to provide various facilities in which the tasks given to all are fulfilled.`

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://ssgmkharda.in/documents/4_4_2_maintenance.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

`166`

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**E. none of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

9

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Due to COVID 19 Situation our institute could not organized various administrative, co-curricular and extracurricular activities but estiblished committees.

As for as students council representation are concerned students council is one of the most important committee. The council is composed of one student from each class as class representative (CR), student representative on council is also appointed from NSS, Sport and cultural committees. The principal of the college can appoint two representatives from SC, ST and OBC Categories. From among the above said one is elected as the University representative (UR) this way student council get framed.

Student council functions in the policy and decision-making process of all academic and administrative affairs of institutions. The student council also functions to resolve various issues and difficulties rising in the daily functioning of the college. The student council can bring about new activities and programs to flourish the potential among the students represent on different committees such as the National service scheme, college development committee, Internal quality Assurance cell, cultural dept. The anti-ragging committee, women's grievance redressal, Library, etc. cultural departments provide a stage for those students who have special skills to expose along with their study.

File Description	Documents
Paste link for additional information	http://ssgmkharda.in/index.php/academics/academics-committee
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our institution has a registered Alumni association entitled 'Shri Sant Gajanan Mahavidyalaya Maji Viddyarti Sangh', Kharda Tal. Jamkhed Dist. Ahmednagar On 02/01/2020 with its certificate no 13/2020. Being a non-professional institute, we don't have any intention to raise funds. However, the institute has understood the fact that cooperation and collaboration is the key to success rather than rendering isolated institutional service.

The institution has maintained its informal relations with alumni since its establishment. We have also held an annual meeting for the alumni of our college on 10 Jan 2019. Alumni of our institute are always supportive to the institute for various initiatives that we arrange in our college such as the National service scheme and other such social initiatives etc.

The institution is looking ahead to raise the funds to strengthen the collaboration among the stakeholders and to work effectively.

File Description	Documents
Paste link for additional information	http://ssgmkharda.in/documents/5_4_1_Alumni_Association.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our Mission: To empower students with relevant knowledge To facilitate optimum use of human and infrastructural resources To create a strong free-minded and capable youth with social bonding Inclusive growth for socio-economic change Bring about the educational and cultural development of the rural population

Our Vision: The vision of the college is to create a liking for education among the students of the drought-prone region. To bring them into the mainstream of higher education. To make aware of the importance of higher education by inculcating in them the importance of national values & to create the best citizens, who can serve humanity.

Objectives of the Institution: To contribute to the field of Education & Health by providing qualitative value-based services To inculcate social, moral, and spiritual values amongst students To develop a student's personality and nourish fraternity through extra-curricular activities To sensitize students regarding environmental issues To instill them with the required set of skill as an agricultural base, entrepreneur, technical, etc. for financial independency To develop democratic values, national integrity, and secularism among students through the hierarchy of education for both girls and boys at higher level study Providing quality education to socially and economically backward class.

File Description	Documents
Paste link for additional information	http://ssgmkharda.in/index.php/about/mission-and-vision
Upload any additional information	[View File]()

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For Participative Management, the institute is organized into different committees and appointed representatives of teaching, non-teaching and students. Some committees are founded for the grievance Redressal committee for students, especially for Girl's student, Student Council Committees, Cultural Committees, Extramural Committees, Purchasing Committees, etc. included no. of Teachers & Students Institute has conducted time to time meetings and take the action on munities. The Principal allows specific duties to faculties regarding academic and administrative bodies of the college on the basis of the suggestions made by management. Regarding the teaching-learning process, the institute has allotted responsibilities to faculty as per his subject. Under the chairmanship, HOD has arranged meetings and submitted to the principal after that principal discusses with different stakeholders.

The student is also one of the parts of the institute as well as governance, so that institute also participated to students in various committees institute has established student council as per norms of the Savitribai Phule Pune University, Pune for the participation of students in the governance of activities in the campus like celebrating of various festivals, sports day, yoga day, Celebrating national Personalities Persons Birth & death anniversary.

File Description	Documents
Paste link for additional information	http://ssgmkharda.in/index.php/academics/academics-committee
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan covers the teaching-learning activities, co-curricular activities. After the finalization of the plan and its approval principal arrange the meeting of teaching non-teaching staff and covers all planned activities. in the process of the strategic plan, the institute involves representatives of different stakeholders.

1. Internal committees structured for the Internal Quality Assurance.

2. Institute is also planed online teaching in COVID 19 Situation

3. The institutional plan is always promoting to increase in teaching-learning resources by updating the library & another supporting system, purchasing new books as well as digitalizing the library.

4. Encourages teaching & non-teaching staff for the overall development of themself.

5. Institute has made the Perspective Plan with the above-mentioned plan it also Achieved ISO and NAAC 1st cycle.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://ssgmkharda.in/documents/6_2_1_Strategic_Plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Institute has been Constituted Varies Statutory body, these bodies are smoothly functioning regarding the curricular and co-curricular activities under the guidance of Principal and Heads of the Department, NSS Coordinator, Academic and Research Coordinator, Student Development Administrative Officer, Director of Physical Education and Other Faculty Members are also involved in College Function as well as Students also represents on varies committees, This is one of the indicators of participative and decentralization of management.

Different Committees and cells are established by the institute and efficiently regulate the Curricular & cocurricular Activities with adequate Facilities for Students and faculties. Institute Follows rules and regulations Composed by the UGC, Government of Maharashtra and parent university for the procedure, recruitment, promotional policies. As per the direction of UGC, the Government of Maharashtra and parent university, the Anti Ragging Committee, Women Grievance Redressal committees, Student Council are established by the institute. For the complaints of student's suggestion box Placed in the campus. These committees take the action on complaints or

suggestions of students.

File Description	Documents
Paste link for additional information	http://ssgmkharda.in/documents/6_2_2_The_functioning_of_the_institutional_bodies.pdf
Link to Organogram of the Institution webpage	http://ssgmkharda.in/documents/6_2_2_The_functioning_of_the_institutional_bodies.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching & Non-Teaching staff are an important pillar of the institute so that institute has been promoting the welfare of Teaching & Non-Teaching staff, allied to norms and procedure of parent university, govt. of Maharashtra institute has made entire welfare Schemes as follows.

1. DCPS, medical assistant and leave, CAS benefits.

2. Medical & casual leaves.

3. Institute promotes research to teaching staff and encouraged to attend a seminar, conference, orientation courses, refresher courses

as well as promotes to non-teaching staff to workshop.

6. Institute provides facilities of quarters to staff on the campus.

File Description	Documents
Paste link for additional information	http://ssgmkharda.in/documents/6_3_1_The_institution_has_effective_welfare_measures_for_teaching_and_non_teaching_staff.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In this respect institute strictly follows to the rules & regulations of MHRD, UGC & parent university for the implementation of a performance appraisal system. For the evaluation of the faculties, the institute collected the annual performance indicator (API) at the end of the academic year. As well as in the end of each month principal observes the daily teaching plan diary and monthly

syllabus completion reports. following things are included in the teaching diary.

1.Individual time table.

2.Annual teaching plan.

3.Class & subject wise teaching plan.

4.Examination-related works.

5.Entries of meetings, co-curricular activities, seminars, conferences organized, attended.

6.Services book is also maintained by the institute on the basis of the performance of faculty.

Institute maintained Record of confidential report of non-teaching staff. After the assessment of performance, honesty and character, the principal makes the confidential report. Through this system, the institute completed the appraisal system.

File Description	Documents
Paste link for additional information	http://unipune.ac.in/cas/home_cas.html
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal and external audits are one of the mirrors of developing institutes as well as indicators of the optimum utilization of recourses and its mobilization. so that internal and external financial audits regularly held by the institute in the ending of the financial year. For both, the audit institution has made the mechanism as per the following steps.

1.Preparation of institutional balance sheet.

2.Institutional and account tally by the external agency and get the no-objection certificate of audit from the auditor.

3.Audit process completed before the ending of a financial year after that audit done by an external agency.

4.The statements of salary maintain by the institute.

5.Institute has been done an internal & external audit regularly and its record is available in the college.

6. The whole process of audits follows to rules & regulations of the government submitted to the joint director.

7.Those audits which are related to the university are submitted to respective units of a university like NSS, student development board, Extramural board, QIP.

File Description	Documents
Paste link for additional information	https://ssgmkharda.in/documents/Audit_Report_2020_21.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds, resources and their optimum utilization is very important for the qualitative and quantitative development of the institute, regarding this institute has constructed a mechanism, through this mechanism institute also keeps the transparency in the

mobilization of funds and recourses. In the process of mobilization of funds and optimum utilization, CDC is the apex body in the decision-making. Institute has limited resources so that it has only one option for developing which is known as optimum utilization of resources. All things regarding to the funds and resources are regulated by the principal and respective committees after the approval of CDC.

File Description	Documents
Paste link for additional information	https://ssgmkharda.in/documents/Audit_Report_2020_21.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell is the brain of the institution, it plays a significant role in the decentralization of management and recourses mobilization, keeping in mind the fact institute has established IQAC in the year 2016 it makes sure about quality assurance and substance, it focus on core values identify by NAAC. IQAC also regulates curricular co-curricular and extra-curricular as well as promotes research and takes reviews of it.

IQAC initiates and monitors different functions of curricular and co-curricular extracurricular activities. It keeps of the record maintenance of infrastructure and also takes initiatives to gender sensitization. follow two practices are significantly contributed for institutionalization by IQAC.

1. ISO Standard : ISO 21001:2018, Certificate No. : 20.GGCS.IN.211124, Certification Date : 09th November 2020
2. Completed NAAC 1st Cycle with B grade
3. During the COVID-19 suggested distribute the arsenic album homeopathic medicines and it is implemented by the institute
4. During the COVID-19 suggested distributing the Masks in Kharda and it is implemented by the institute.
5. faculties counseled about COVID 19 through online lecture, What's app, Mobile

File Description	Documents
Paste link for additional information	https://ssgmkharda.in/documents/IQAC_Contribution.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Learning Process:

1. Institute has been effectively implemented an academic calendar, annual teaching plan and monthly syllabus completion report. one sample copy is attached o link...

2. Feedback collected from students, teachers, employers and alumni

3. Website of the institute is updated and transparent for all.

http://ssgmkharda.in/index.php

File Description	Documents
Paste link for additional information	https://ssgmkharda.in/documents/6_5_2_teaching_learning_process.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://ssgmkharda.in/documents/6_5_3_2020_2 1.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Due to COVID 19, Institute could not organize a programme regarding gender equality but the institute has established a Women Grievance committee for solving their problems, counselling and supporting them. Girl Students Councils (VISHAKHA) were also established for supporting girls' students. Purchased 7 CCTV for girls' security.

Institute has provided equal facilities and opportunities to women staff and girls students. To create a healthy environment on campus

File Description	Documents
Annual gender sensitization action plan	https://ssgmkharda.in/documents/Annual_gende r_sensitization_action_plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://ssgmkharda.in/documents/7_1_1_2020_2 1_programme.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	[View File]()
Any other relevant information	[View File]()

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Mostly our college campus produces solid waste from the garbage of trees leaves, plastic, papers, wooden and metal scrap. institute collects solid waste and segregated two separate bins as dry and wet waste. Dried leaves and plant clippings are collected and segregated in compost pits to produce Vermin compost and biofertilizers which is used as organic manure to increase the fertility of the soil in the garden. Used newspapers and other waste papers are collected and sold for recycling. Plastic waste is separately collected and sold for recycling. Wooden scrap has been collecting and send to decompose. Metal scrap is collected and sold for recycling.

Solid waste Management: our institute built a soak pit an underground structure that disposes of unwanted water. Waste water from toilet blocks and urinals send to soak pit. From kitchens; Bathrooms; water diverted to plants.

e-waste: Institute controls the generation of e-waste by proper handling of the materials used in daily routine. Improved operating and maintenance procedures, repairing of the damaged part and its reuses reduce e-waste. currently the collage is in talk with the ICT equipment distributor's to collage regarding the management; disposal and recycling of e- waste at college campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File]()
Geo tagged photographs of the facilities	http://ssgmkharda.in/documents/7_1_3.pdf
Any other relevant information	[View File]()

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore	A. Any 4 or all of the above

well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Due to COVID 19 situation Institute has been online celebrated different days to create awareness about tolerance and harmony like; Republic day, Independence day, Wachan Prerana Din,Goodwill day, International Yoga Day, Sports day, Olimpic day, Teacher day, Womens day, Martyrs day, Shiv Swarajya Din, Shourya Din

11 March, etc. every program has different objectives and its
relevance.

Republic Day and Independence Day both days are playing important
roles to memorize the Sacrifice and devotion towards National Heroes
and knowing our duties regarding the nation's as well as it is
helpful to create nationalism among the students.

Institute online celebrated Wachan Prerana din in the memory of
former President Dr. A.P.J. Abdul Kalam, it imbibes in us to
increase reading habits among the students and learn moral issues as
well as take inspiration from Dr. A.P.J Abdul Kalam's life.

Yoga day has been online celebrated 21 June as 'World Yoga Day" to
create awareness about healthy living with the mental and physical
fitness of students and staff.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations:
values, rights, duties and responsibilities of citizens

Institute has been always taking efforts regarding Sensitization of
students and employees of the Institution to the constitutional
obligations like; values, rights, duties, and responsibilities of
citizens.

due to COVID 19 situation institute organized online and Physicaly
activities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts	B. Any 3 of the above

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institute has been celebrated Online & Offline national and international commemorative days Due to COVID 19 situation with follow to COVID 19 Norms, events and festivals for the enhancement of value In this perspective, the institute has been organizing different programs. In these program celebrates birth anniversaries and death anniversary to create awareness and inspiration among the students about ideal national personalities, memorizes their sacrifice is helpful to create sensitization among students.

In this perspective, the institute celebrates the Birth Anniversary of Rashtrapita Mahatma Gandhi, Mahatma Jotiba Phule, Savitribai Phule, Swami Vivekanand, Chhatrapati Shivaji Maharaj, Shahu Maharaja, Lokashahir Annabhau Sathe, Dr. A.P.J Abdul Kalam, Father of Indian Library Science Sri. S.R. Ranganathan, Dr. Sarwapalli Radhakrushnan, Major Dhyanchand, as well as celebrate the death anniversary of Sardar Patel, former prime minister late Rajiv Gandhi, Lokmanya Tilak, Savitribai Phule.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the first Best Practice

"Senior citizens Book Reading Service"

2. Objectives of the Practice

1. To bring senior citizens in Reading Flow.

2. To provide reading material as per his choice or demand of readers and entertain to them.

3. To Create linkage between College and senior citizens.

3. The Context

Given the current situation of society, senior citizens are being partially neglected and deprived due to the divided family system in the society. Keeping this problem in mind, the program "senior citizens Book Reading Service" is being implemented by the college from the academic year 2016-2017. This type of reading material is provided to the senior citizens at home through this medium. These include fine literature, stories, novels, religious texts, poetry collections, etc. The city of Kharda has been selected for the implementation of this initiative because there is not available no public or private library in kharda city. Regular home reading material is provided on the base free of cost to senior citizens through college staff.

4. The Practice

Not only Teachers, Students and parents are the pillar nation's but also senior citizens are also one of the important pillars of the

nation, it is the part of human capital, which is ignored by society, it has whole experience about practical life and moral education, that things are very important to guide to next generation. Senior citizens are the mediator who gives to the direction to the young generation. Regarding the above mention qualities of senior citizens are playing important role in quality higher education which will create next-generation morally educated, on this basis nation will stand as a strong.

We find out above mentioned things and run the program of "senior citizens Book Reading Service" for senior citizens at Kharda city so that this Best practice is gate uniqueness in Indian Higher Education as well as through the Best Practice we conducted various program like; Tree Plantation, gifted books to Students with own collected fund, the college has organized Different activities for entertain of senior citizen's entertain Like; One-act play, lectures, integration of senior citizens for freely gossip and experience sharing, etc.

5. Evidence of Success

Regarding to the objectives of best practice, the Best practice has run successfully. Due to the "senior citizens Book Reading Service," this Best practice senior citizens bring in Reading Flow. Gifted books to Students with their own collected fund The created linkage between College-Senior citizens-next generation. Created entertainment environment among the senior citizens through the organized Different activities Like; One-act play, lectures, integration of senior citizens for freely gossip and experience sharing, etc. Senior citizens contributed to the environment conservation through the tree plantation.

6. Problems Encountered and Resources Required

Our staff has faced some problems inactivation of Best Practice like; in the absence of senior citizens, we meet again and again due to this problem time of staff wasted. Some books we could not provide to Senior citizens on their demand or choices due to lack of availability in the library.

Second Best Practice

1) Title of the practice:-

"Health service for student and society"

2) Objectives of the practice:- our college Shri Sant Gajanan Mahavidyalaya, kharda has situated in a drought-prone rural area where the students as well as the society in general have a lack of health-related issues. primarily these people mostly discard the issues of health and hygiene not because of the money but because of the lack of importance of health and hygiene in their lives. Taking into consideration the aforesaid fact our college has started to implement on the issue of the health and hygiene of the college students and neighboring society.

Objectives-

1) To create awareness about the importance of health and hygiene in the students and society.

2) To provide as possible as service of medical to our students and society.

3) The context- It has been oft-quoted maxims "Health is wealth" health is above all aspect of the human life. If you have everything in life without health then you have nothing. Health is invaluable, whereas other aspects have no comparison with health. In this context to inculcate awareness in our students and society, our college has organized a health camp; a blood donation camp, Yoga classes, distribution of Arsenic Album (Homeopathic Medicine) through N.S.S. Volunteers and college staff also. In order to increase the immunity power of our students, the college has conducted online yoga classes.

4) The practice: - with changing times, the issues like Global warming, Terrorism, Health, etc. Have become a grim concern to tackle worldwide. The world throughout history has witnessed the rise of different types of epidemics in different parts of the world. Though medical science has provided comfort and solace every now and then in the process we witnessed the millions of people lost their lives. Now the entire world has been suffering from the covid 19, every nation of the world, the WHO is under the threat of these epidemics. It has become the greatest challenge to overcome these epidemics. It is imperative that not only the government and its few departments such as (Medical, police) should work to eradicate the Covid 19 but also governments all departments should work hand in hand with government to overcome these epidemics. Taking into consideration the fact our college has implemented medical services

to our students and the local community.

The importance of the health service is as important in higher education as in the personality development of students. Considering the urgency of the health-related issues in our locality and inculcating the importance of health-related issues in our students and society. We have implemented different medical service programs allied with the government in our college. On the behalf of our college department of NSS and student development board distributed the Arsenic Album 30 (Homeopathic medicine) to increase the immunity power in the kharda town dated on 19th June 2020. To make awareness about Covid 19 Department of library organized a quiz competition in online mode on the topic of "Covid 19 Awareness and prohibition". In this competition, 857 students and parents participated. This competition was held on 27 September 2020. In the Covid 19 period government of Maharashtra has evocated the shortage of blood, we instantly thorough the NSS Department of our college organized blood donation camp dated on 3rd March 2021. on the eve of Yoga day, the sports department organized online different yoga Assans.

Evidence of success –

1) This practice has proved fruitful in the sense that, it has resulted in awareness about the Covid 19 and to obey the rules and regulations from time to time given by the government.

2)The distribution of Arsenic Album 30 has resulted in the growing immunity power of the people in the neighboring community.

3) The blood collected through the blood donation camp organized by the NSS department of our college is obvious evidence of success when it was desperately required.

Problems encountered and resources required: -

The indifference of parents as well as students towards health-related issues. We took maximum efforts to persuade them on this issue again and again. We find it difficult in making available arsenic albums and to persuade students and parents in blood donation camps.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Kharda is a famous historical place located in Maharashtra, the State of India. Kharda town has formerly known by the Shivpattan in the medieval period. There are some remarkable historical architectural monuments as Sultangad Fort, Twelve medieval Hemadpanthi Lord Shiva's temples, Tomb of Raje Nimbalkar, Medieval Gadi (Maratha monarch), Veergal (Hero Stones), etc. In this perspective, the institute has been making efforts.

The college has established 'A History Study Committee' of seven members including students' participation. Through this committee, the college completed remarkable work like a celebration of a Shourya day, in the memory of Nijam Vs Maratha Battle. One specific point is built in the Fort for cleanness association with the inclusion of surrounding schools and local board, our college playing a leading role, Preservation of Veergal (Hero Stones), elsewhere and ignored Vergal collected and Preserve collected coins and weapons.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

* To organize medical services to aware health problems for girl student's blood group checkup and hemoglobin checkup camp.

* Institute will be going to apply under the quality Improvement program to Savataribai Phule Pune University Pune to provide solar energy plant in our college campus.

* Institution will be a collaboration with Athrav computer Agency, Beed for E-waste Management. We gave them the E-waste products of our college.

* To build the bunds in nearly through the NSS and student development board as well as we repair and clean the bunds in the vicinity.

* Institute will work on the suggestions given by the Green Audit report committee of Jamkhed Mahavidyalaya Jamkhed

* Institute will be environmental promotion Beyond the campus, the college will be organizing a tree plantation program at Kharda fort and proposed college campus.

* Institute will be For the physically disabled students we are going to form the ramps.

* Institute will be going to implement various imitative/ programs like Republic day, international day, run for unity, social justice day, Hindi Bhasha Pakhwada.

* Institute will be making efforts For the communal socio-economic diversities, our college organizes voter day, human rights day, social justice day. We also organize lectures for sensitization to our students and employers on these issues.

* Institute will be organizing a lecture on Anti ranging, professional ethics, we are going to employ the dress code for teaching and non-teaching staff.

* Regarding to best practice our library department will be provided and increase the number of beneficiaries and number of books allotment to the senior citizen.

* To organize blood donation camp and as well as hemoglobin checkup and identification of blood group camp for students.